

O-23-19

JULY 15, 2019

**AN ORDINANCE AMENDING ORDINANCE O-30-15 AND ESTABLISHING THE TERMS OF EMPLOYMENT FOR THE PART-TIME ADMINISTRATIVE ASSISTANT OF THE CORTLAND CITY POLICE DEPARTMENT**

**WHEREAS**, there is a need to adjust the rate and establish the terms of employment for the Part-time Administrative Assistant of the Cortland City Police Department.

**NOW, THEREFORE:**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CORTLAND, OHIO:**

**Section 1.** That the Council of the City of Cortland does hereby set the wage of \$13.00 per hour for the position of Part-time Administrative Assistant of the Cortland City Police Department effective July 16, 2019.

**Section 2.** That said part-time position does not include any fringe benefits unless required by law or included in this ordinance.

**Section 3.** The office hours for said part-time position shall not exceed 25 hours per week or 1300 hours annually.

**Section 4.** All ordinances and parts of ordinances contrary to the provisions of this ordinance shall be and the same hereby repealed.

**Section 5.** This Ordinance shall take effect and be in full force as early as allowed by law.

**PASSED IN COUNCIL THIS 15<sup>TH</sup> DAY OF JULY, 2019.**

**ATTEST:** \_\_\_\_\_  
**CLERK OF COUNCIL**

\_\_\_\_\_  
**PRESIDENT OF COUNCIL**

**FILED W/ MAYOR** \_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**MAYOR**

**DATE APPROVED** \_\_\_\_\_

**ROLL CALL**

**FIRST READING**

Edwards, aye  
Fleischer, aye  
Keller, aye  
Moore, aye  
Petrosky, aye  
Piros, aye  
Rowley, aye

**SECOND READING**

Edwards, aye  
Fleischer, aye  
Keller, aye  
Moore, absent  
Petrosky, aye  
Piros, aye  
Rowley, aye

**THIRD READING**

Edwards, aye  
Fleischer, aye  
Keller, aye  
Moore, aye  
Petrosky, aye  
Piros, aye  
Rowley, aye

**OFFICIAL SEAL**