



May 20, 2019

**REGULAR COUNCIL MEETING – 7:00 P.M.**

The Council of the City of Cortland met in regular session on Monday, May 20, 2019 at 7:00 p.m. at the City Administration Building, 400 N High St, Cortland, Ohio with Council President Deidre Petrosky presiding. Members of Council present were James Edwards, Kathy Fleischer, Patti Keller, Don Moore, Kevin Piros and Scott Rowley. Also present at the meeting were Mayor Woofter, Law Director Wilson, Finance Director Gibson, Police Chief Morris, Fire Chief Rea, Service Director Wittman and Clerk of Council Horn.

A motion to approve Council Minutes from the May 6, 2019 Regular Council Meeting was made by Councilman Moore and seconded by Councilwoman Fleischer. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, abstain; Piros, aye; Rowley, aye. **MOTION PASSED**

A motion to approve Schedule of Bills to be paid totaling \$ 165,626.60 was made by Councilwoman Keller and seconded by Councilman Rowley.

**COUNCILMAN MOORE** – I see Ainsley Oil is on there. Is that the first go with them with all the...?

**FINANCE DIRECTOR GIBSON** - No.

**COUNCILMAN MOORE** – No? Okay. There’s nothing from Sunoco though?

**FINANCE DIRECTOR GIBSON** - That’s probably the second time.

**SERVICE DIRECTOR WITTMAN** – It wouldn’t come up as Sunoco. It would come up as Wex Bank.

**FINANCE DIRECTOR GIBSON** - We still have some for Wex Bank.

**COUNCILMAN MOORE** – Oh, a different name. Okay.

**MAYOR WOOFTER** - That’s on here, Don. Wex Bank is on here.

**COUNCILMAN MOORE** – Okay.

**ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **MOTION PASSED**

**OLD BUSINESS:**



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**ORDINANCE O-16-19** – An Ordinance amending the contract with Browning Ferris Industries of Ohio, Inc. D.B.A. Republic Services of Youngstown for the removal of refuse from the City of Cortland, Ohio was read and moved for third and final reading by Councilman Piros and seconded by Councilman Rowley.

**MAYOR WOOFER** - Just to remind our residents in the city, this will be the final reading. It will pass tonight. This will go into effect August 31, 2019. Everyone will see an increase in their garbage services by \$0.49 a month. The average, with rounding things off, would be about \$1.50 increase for their quarter billing.

**COUNCILMAN PIROS** - All services will remain the same.

**MAYOR WOOFER** - Yes, all services will remain the same.

**ROLL CALL ON O-16-19** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED THIRD AND FINAL READING**

**NEW BUSINESS:**

**RESOLUTION R-22-19** - A Resolution authorizing the adoption of Lexipol policy and rules for the governance of the City of Cortland Police Department was read and moved by Councilman Rowley and seconded by Councilman Moore.

**POLICE CHIEF MORRIS** – The reason this came about, and I'll let the Law Director interject if he wants to, is when I was reading the city charter, there is a clause in there that says the Safety Director/Mayor prescribed the rules and they are approved by council. As I mentioned a few meetings ago, I was looking to go with Lexipol, which is a policy company that will keep us up to date with all the state, federal and local laws, best practices, etc. It will help us to implement it to the officers with an app on their phone. So, in talking to Law Director Wilson about how we comply with the charter, we didn't want to bring every policy to council. He came up with this resolution. So, I'll let him explain the legalities of the resolution itself.

**LAW DIRECTOR WILSON** – So, consistent with the charter, you have reviewed what Chief Morris is proposing. You passed this and you are authorizing him then to be the gatekeeper of the policies and procedures for the city police dept. Anything that he would deem out of the ordinary, he would come back to you and ask for input or approval, but I don't think that is going to be necessary. These rules and regulations are used throughout the country and throughout Ohio. They are what the standard is now in most police depts. So, your one time authorization of this with appointing him as the authority on it within the city will be sufficient to comply with the charter.



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**COUNCIL PRESIDENT PETROSKY** - Excellent. Thank you. Thank you, Chief.

**COUNCILMAN MOORE** – Before I retired, I represented the insurance market and Lexipol was a name that was well thought of and I presented presentations before, so I think it's an excellent program for us to be involved in.

**ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **MOTION PASSED**

**RESOLUTION R-23-19** - A Resolution supporting the Trumbull County Combined Health District Program to eliminate the sale of tobacco products to minors was read and moved by Councilman Piros and seconded by Councilwoman Keller.

**MAYOR WOOFER** – As you may remember from the last council meeting, Teresa Merrick from the Trumbull County Combined Health District was here. She explained exactly what this was and what we are passing the resolution for. So, I would presume you don't have any questions on it.

**ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **MOTION PASSED**

**RESOLUTION R-24-19** - A Resolution authorizing the Mayor of the City of Cortland, Ohio to place his signature on the Replat of Lots 39 & 40 now known as Lot 39A in Petrocco Plat No 8, Volume 55, Page 23, City of Cortland, Trumbull County, Ohio was read and moved by Councilman Rowley and seconded by Councilwoman Fleischer.

**MAYOR WOOFER** - This is pretty self-explanatory looking at your drawings/attachments that accompanied this. They are just combining the two lots. If anyone has any questions, I will refer those to Don.

**ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **MOTION PASSED**

**REPORTS:**

**FINANCE DEPT REPORT:**

**FINANCE DIRECTOR GIBSON** – You have my monthly report. The annual financial report, which is the GAAP report that I had said in the last meeting, was filed. I do have the actual completed report. It is a bound copy. We don't have 7 copies but we could make some copies for you. I do have an extra report if anyone wants to review it.



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Don, on the Ainsley, if you look in the detail, you will see there is Superfleet, Wex and Ainsley. You can see it broke down for the departments.

**COUNCILMAN MOORE** - Yeah, I saw the Ainsley and I didn't know Wex was...

**FINANCE DIRECTOR GIBSON** - You can see the gallons. It's all broke down in there for you. I have nothing else to report. I'd be happy to answer any questions.

**POLICE DEPT REPORT:**

**POLICE CHIEF MORRIS** - You have a copy of my monthly report. We do have Lexipol up and running, so we've started that process.

We received our MARCS radios. They are installed in the cars. The portable radios are waiting for the 911 center to encrypt them. The radio installers come out and do that portion of it. So, we are waiting on the county at this point. We tested them. I believe Rhonda and Patti have seen them. The difference between the old and the new is phenomenal.

We sold the 2013 Impala patrol car on municibid. We got \$1,700, which was way more than we thought we'd get for it.

I received word from Region 5 Homeland Security that they are offering up money for MDTs. We have 4 MDTs that are going to need replaced under this Windows 10 issue. Hopefully, we will wait to the last minute before we buy them because if we are awarded these 4 that's about \$10,000 in equipment. We just got that word last week and we applied for them. Let's hope we get them.

Also, we received word from Southeast Emergency Medical Product, now known as Bound Tree Medical. The rep called and said University Hospitals has donated 5 AED's to us for the police dept. That's about \$25,000 for those. University Hospital wants to present them at a council meeting to us so you will get to see firsthand when they get delivered to us, whenever that arrangement is made. We are very thankful for that.

**COUNCIL PRESIDENT PETROSKY** - Excellent.

**FIRE DEPT REPORT:**

**FIRE CHIEF REA** - Our 2010 ambulance sold for \$3,850. A gentleman from Puerto Rico bought it. Hopefully, this week he will be up with payment. I told him to pick it up in 30 days to get it moved out and actually work on the engine back there. I said I don't have a problem with that because he'd like to get it running and drive it straight down there.

We got MARCS portable radios donated by the Dept of Corrections to go along with our MARCS mobile radios that we got donated by the Ohio Dept of Natural Resources. The MARCS radios are going to come programmed so there will be no fee to do that. We will have to spend some money to get some items to go with the mobiles. Those are the ones that go in the units. Hand speakers and hand mics and stuff like that they didn't come with. It's a lot cheaper than buying a complete system. These are end of life radios meaning Motorola won't support them and/or have part for them. So, the state



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bought new and giving these away. Basically, they will work until they die. It's not like they are going to die tomorrow. We hope to get a grant this year. If not, we can at least replace them 1 or 2 at a time instead of doing the entire department at one time.

I'm hopefully going to bring to you next month or so an update to the Memorandum of Understanding with Fowler Township to increase our rates we are charging them. The last time we did this was 2014. It was time for us to reevaluate our rates and increase them. I already met with Chief Yungbluth from Fowler. He has tentatively agreed to the increase but still has to go in front of the trustees.

I won't be at the next meeting. I will be on vacation. You are going to have to do without me. One of my guys should be here as long as he's not out on a call. If they are out running calls you won't have anybody. Other than that, you have my monthly report. I'd be happy to answer any questions.

**LAW DIRECTOR WILSON** - Chief, what's your timeframe on that Fowler?

**FIRE CHIEF REA** – I was hoping July. The 1<sup>st</sup> or 2<sup>nd</sup> meeting in July. I have to get it over to Fowler and have them look at it. It's nothing dramatic. I would call it a modest increase in today's market. It was time to increase because we are starting to cover more of what they can't do.

**COUNCIL PRESIDENT PETROSKY** - Thanks. Enjoy your vacation. We will miss you.

**FIRE CHIEF REA** – It's good to be missed. I'm on vacation already. It starts Wednesday.

(LAUGHTER)

**SERVICE DEPT REPORT:**

**SERVICE DIRECTOR WITTMAN** – You were provided with my monthly report. The only thing I would like to add is this Wednesday, May 22<sup>nd</sup> we will be opening the bids for the 2019 Annual Resurfacing Program. So, expect an ordinance to award that at the next council meeting in emergency if all goes well with the bids. Other than that, I will entertain any questions that council may have of me.

**COUNCILMAN MOORE** – I wanted to let you know. After repeated attempts starting last fall, I got Ohio Edison to finally come out and repair the street light at the corner of Rosewae. It's no longer dark right there at the elbow. The light is on again, which is good.

**SERVICE DIRECTOR WITTMAN** – Very good. You went through the website?

**COUNCILMAN MOORE** – Yes. I reported it directly. They had been out 3 times in the fall and never got it repaired. It would be on for a day or two and go out again. So, it was something underground or whatever they had to dig up. They were out there last week and worked on it and now it's working perfectly.



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**SERVICE DIRECTOR WITTMAN** – Just as a side note, the street lights are maintained by Ohio Edison. Residents can call in and we can report those but we don't have the feedback all the time that it hasn't been repaired or whatnot. So, a lot of times we do recommend and direct the residents to the website so if there are any questions or any ongoing issues they can continue that contract with Ohio Edison for that reason.

**COUNCILMAN MOORE** – When I reported it they responded each time but they didn't correct the problem the first 3 times. The 4<sup>th</sup> time was a charm. The guy that was out the 3<sup>rd</sup> time said they may have to come out and dig it up and they did. They waited through the winter, I guess, and did it in the spring to fix it. It's been working now.

**MAYOR'S REPORT:**

**MAYOR WOOFER** –

Mosquito Spraying is Wednesday, May 29<sup>th</sup>. Mark your calendars. I presume the mosquito spraying last time was May 15<sup>th</sup> however, I never heard the vehicle on my street. I heard it was out spraying but I never heard it come down my street.

Brush Chipping will be the week of May 27<sup>th</sup>. If you have anything that needs chipped up put it out Sunday evening the 26<sup>th</sup>.

Memorial Day is Monday, May 27<sup>th</sup>. City offices will be closed. Republic trash/recycling will run one day behind through this holiday week.

Splash Pad, located at Pearl Park, is scheduled to open Memorial Day weekend, weather permitting. Hours will be 11 am to 6 pm. (Correction 11 am to 7 pm)

I few things I've been up to lately. I was invited to attend the Annual Boy Scout Breakfast that was held at Avalon. It was a well-attended breakfast. I was there to represent the city.

I was also invited to the 40<sup>th</sup> Anniversary of Community Skilled Nursing Center Party. Mayor Doug Franklin, State Rep Michael O'Brien and I attended.

This past Sunday at 2:00 p.m. was the first, in the history of Cortland, ceremony for Memorial Day and Armed Services Day. It was held at the Veterans Memorial. There were over 100 people there. The Cortland Community Band was there and performed. The guest speaker was Commander Janik from the Air Force Base. It was a nice program. On my own personal note, I was disappointed that there wasn't one person from city council there.

On June 5<sup>th</sup>, I was invited to represent the City of Cortland. Dr. Lance Grahn, the Dean of Kent State University is having a celebration in honor of partnership and collaborations in the valley at Avalon Inn.

The 75<sup>th</sup> Anniversary of the Mosquito Creek Lake is Saturday, June 15<sup>th</sup> from 9 am to 12 pm. There will be guided dam tours from 9 am to 10 am. Make sure you go there and go on those dam tours. The anniversary ceremony will be from 10:30 am to 11:30 am. The City of Cortland has a permanent plaque fixture. There are four of them that have been made. They represent how Mosquito Lake has affected the City of Cortland, etc. The plaque was designed by me and Sally Lane. Tracy Omerzo did



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the actual graphic design work on it. There was a cost to the city of \$450.00 to have the plaque made and I think Tracy's digital work was \$80.00, I think is what we charged. Sally Lane and I did not charge anything for the article content or the photography on it. I invite you all to please mark your calendars and try to attend the event. It's going to be very nice.

Please mark your calendars for the Gold Star Marker Dedication held at the Veterans Memorial Park. For those that don't know what the gold star marker is, it represents families who have lost a loved one in battle. The gold star marker will be similar in size to the marker you see at Casterline Cemetery. The event is Sunday, June 30<sup>th</sup> at the Veterans Memorial at 1:30 p.m. I invite you all to attend that. The city will be responsible for permanently installing that sign. A point has been marked and selected for this and there will be additional landscaping at the Veterans Memorial for this. RSVP should go to Stephanie Canzonetta. This will be hanging in my office so rather than putting her email and phone number out; you can come in and look at it.

**COUNCIL PRESIDENT PETROSKY** – Yes, council received an invitation as well. Thank you, Mayor.

**MAYOR WOOFER** – Good.

**COUNCILMAN PIROS** – Mayor, you mentioned the Splashpad hours are what?

**MAYOR WOOFER** – 11 to 6.

**COUNCILMAN PIROS** – I think it's 11 to 7. The website says it's open until from 11 to 7.

**MAYOR WOOFER** – The note I have is 11 to 6.

**COUNCILMAN PIROS** – I think that was last year. On the Cortland webpage it says 11 to 7.

**COUNCILMAN MOORE** - I think we extended it an hour last year.

**CLERK OF COUNCIL** - You also moved it up an hour last year too.

**COUNCILMAN PIROS** –Yes.

**NO COMMITTEE REPORTS**

**NO QUESTIONS OF COUNCIL FROM AUDIENCE**



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A motion to adjourn the meeting was made by Councilman Moore and seconded by Councilwoman Fleischer. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **MOTION PASSED**

**Meeting adjourned at 7:25 p.m.**

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**CLERK OF COUNCIL**

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**PRESIDENT OF COUNCIL**