



April 1, 2019

REGULAR COUNCIL MEETING – 7:00 P.M.

The Council of the City of Cortland met in regular session on Monday, April 1, 2019 at 7:00 p.m. at the City Administration Building, 400 N High St, Cortland, Ohio with Council President Deidre Petrosky presiding. Members of Council present were James Edwards, Kathy Fleischer, Don Moore, Kevin Piros and Scott Rowley; absent was Patti Keller. Also present at the meeting were Mayor Woofter, Law Director Wilson, Finance Director Gibson, Fire Chief Rea, Service Director Wittman and Clerk of Council Horn; absent was Police Chief Morris.

A motion to approve Council Minutes from the March 18, 2019 Regular Council Meeting was made by Councilman Piros and seconded by Councilman Moore. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, absent; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **MOTION PASSED**

A motion to approve Schedule of Bills to be paid totaling \$ 54,202.46 was made by Councilman Moore and seconded by Councilman Rowley. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, absent; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **MOTION PASSED**

OLD BUSINESS

ORDINANCE O-07-19 – An Ordinance authorizing the Mayor to enter into an agreement with Alexander’s Pest Control, Inc. for mosquito control was read and moved for third and final reading by Councilman Edwards and seconded by Councilman Rowley. **ROLL CALL ON O-07-19** - Edwards, aye; Fleischer, aye; Keller, absent; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED THIRD AND FINAL READING**

ORDINANCE O-08-19 – An Ordinance authorizing the Service Director to purchase 2,140 feet of pipe for the replacement of storm sewers at various locations within the City from Pipelines, Inc. was read and moved for third and final reading by Councilman Moore and seconded by Councilwoman Fleischer. **ROLL CALL ON O-08-19** - Edwards, aye; Fleischer, aye; Keller, absent; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED THIRD AND FINAL READING**

ORDINANCE O-09-19 – An Ordinance authorizing the Service Director to rent equipment and purchase materials to seal pavement cracks and joints with a hot applied crack sealant material from D.J.L Material & Supply, Inc. was read and moved for third and final reading by Councilman Moore and seconded by Councilman Piros. **ROLL CALL ON O-09-19** - Edwards, aye; Fleischer, aye; Keller, absent; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED THIRD AND FINAL READING**

ORDINANCE O-12-19 – An Ordinance amending O-37-16 the purchasing procedures for the Municipality of Cortland, Ohio was read and moved for second reading by Councilman Rowley and seconded by Councilman Edwards.

COUNCILMAN PIROS - I have one question and maybe I missed this last time. On here, everything references \$5,000.00. Section 5 references \$50,000.00. Is that right?

COUNCIL PRESIDENT PETROSKY - Yes.



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LAW DIRECTOR WILSON - That's when you have to go out for the bids.

COUNCIL PRESIDENT PETROSKY - Good question. Thanks for checking on it.

ROLL CALL ON O-12-19 - Edwards, aye; Fleischer, aye; Keller, absent; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED SECOND READING**

NEW BUSINESS:

RESOLUTION R-16-19 - A Resolution for the purpose of petitioning the Board of Commissioners, Trumbull County, Ohio for conformity of borders of the City of Cortland and Bazetta Township within the municipal boundaries was read and moved by Councilwoman Fleischer and seconded by Councilman Piros.

COUNCIL PRESIDENT PETROSKY – Anything you want to say? We do this every year.

(SEE MORE DISCUSSION/EXPLANATION BELOW) **

ROLL CALL - Edwards, aye; Fleischer, aye; Keller, absent; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **MOTION PASSED**

RESOLUTION R-17-19 - A Resolution authorizing the City of Cortland to participate in the ODOT Road Salt Contract (018-20) was read and moved by Councilman Moore and seconded by Councilwoman Fleischer.

COUNCILMAN MOORE – Is this the same amount as last year? This is for next year, I take it.

SERVICE DIRECTOR WITTMAN – Yes. We are requesting the same allocation of 650 tons. By signing up for the contract, we are required to take 90% of that request and we can get up to 110% at that same cost. Last year the City of Warren and some other municipalities waited to go out to bid and they were paying a little more than \$80/ton for their salt supply, whereas we were locked in with ODOT at a little over \$50/ton. So, by getting onboard with ODOT early, we saved \$21,000.00.

COUNCIL PRESIDENT PETROSKY –That's awesome.

SERVICE DIRECTOR WITTMAN – So, that was last year. Sometimes it just depends on the bidding, I suppose. If we get in with ODOT and we lock in on that price, we are stuck with that. We can't go out and bid otherwise. In the past, it has always given us the lowest available price.

COUNCILMAN MOORE – They haven't set the price yet? They do that later?

SERVICE DIRECTOR WITTMAN – Correct. Once this is passed, if council is in support of it, I will submit the resolution and request to ODOT and then we will be included in their bid package.

COUNCILMAN ROWLEY - When does the price come out? How do they determine it?



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SERVICE DIRECTOR WITTMAN – I get an email usually toward the end of summer. The previous two years we had used Cargill. Last year Morton was low. Morton got in on the ODOT contract and as far as their supply and demand they were able to get a higher cost for the people that got their bids in later.

COUNCIL PRESIDENT PETROSKY - \$50 is a good price because historically we've not seen that. The lowest I can remember is \$40 /ton.

SERVICE DIRECTOR WITTMAN - I think it was actually lower than that. The highest was \$105, and actually the one year from Morton it was \$125. So basically, they are contingent on their mining operations.

COUNCILMAN PIROS – That \$125, was that because of the collusion?

SERVICE DIRECTOR WITTMAN – I'm not sure. It was around that time when that was coming out but it was also after a pretty significant winter where a lot of people were running out of salt. This way, by having the 650 ton allocation, I am confident that even with a mild winter we will have the ability to store any reserves. Then, we can change our allocation next year. I have a spreadsheet of historical usage over years. Fortunately, we can store more than half of what we would purchase in a year.

COUNCIL PRESIDENT PETROSKY - Excellent.

ROLL CALL - Edwards, aye; Fleischer, aye; Keller, absent; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **MOTION PASSED**

** **MAYOR WOOFER** – I like to go back and revisit **R-16-19**. That particular resolution was because of the Ainsley property that was annexed in.

LAW DIRECTOR WILSON - It's the final step in an annexation procedure.

MAYOR WOOFER – Right. I wanted to have that on the books.

SERVICE DIRECTOR WITTMAN - In the past, we used to do it at the end of the year, but now it's done at the conclusion at every annexation that is approved and gone through that 90 day wait period or whatever it is.

COUNCIL PRESIDENT PETROSKY - Thank you all for the clarification.

RESOLUTION R-18-19 - A Resolution recognizing Ainsley Oil Company as the preferred supplier of gasoline and diesel fuel for use in City of Cortland vehicles was read and moved by Councilman Moore and seconded by Councilman Piros.

MAYOR WOOFER – So, as you know each year we put out a request for bids on gasoline prices and normally we don't get any. This year we had two bids and Ainsley came in at the best price. We are in



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the process of switching all of our city vehicles over to Ainsley Oil to be our gas supplier. That is based on the fact if they are currently the lowest price. If one of the other companies comes in at a lower price, if we elect to use them we can. This is not making Ainsley Oil the exclusive supplier, but it does give them the ability to supply all of our vehicles with gas. The Fire Dept uses them. The Police Dept is in the process of switching over and so has the Service Dept. Service has used them on occasion for different vehicles.

COUNCILMAN PIROS – If it's outside of their core business hours, it would revert back to our normal practices?

MAYOR WOOFER - They are open 24/7.

COUNCILMAN PIROS – They are?

MAYOR WOOFER - Yes. They have fobs. They provide us with key fobs so we can get into their property. So, we can get gas there 24/7.

COUNCILMAN PIROS – That's cool.

SERVICE DIRECTOR WITTMAN – Just to elaborate on that just a little bit more, I went to get the key fobs for the City Service Dept. Each employee will have a fob that is assigned a pin number. Currently, we have one key fob with a pin number to procure diesel fuel because there were some issues at the Sunoco several years back and we never switched back to using them. At Ainsley's, it was convenient. Essentially, each employee will have the key fob which allows access to 1 of 3 grades: unleaded, road grade diesel and off road diesel which would be for backhoes and the generators and whatnot. We are in the process of getting some tickets put together so every time an employee fills up we will know the gallons so we can track the invoice we get from Ainsley. We need to have the ability to track that for auditing purposes. They do supply ODOT at the state purchase tank rate, which is if you were to buy it at a pump. There's a transport rate that the State of Ohio publishes but that's if they transport it to you and fill up with your bulk storage. So essentially, Ainsley is going to charge us \$.08 over the tank cost. It takes a little bit of doing to do some price comparison, but watching it last week, it's \$0.25 to \$0.30 less than what we would have been with Sunoco. That's subtracting the state tax and whatnot.

COUNCILMAN PIROS - Any idea what that would compound? An estimate with our total gas purchase from last year using all the vendors?

MAYOR WOOFER – Police Chief Morris had come up with that, and I can't quote you what the actual savings were, but it was in the thousands of dollars for his department alone.

SERVICE DIRECTOR WITTMAN – In talking with Ainsley's, we are going to be billed for every 15 days of usage so it's going to be bi-monthly. They are going to do an average of the state pricing per week.

ROLL CALL - Edwards, aye; Fleischer, aye; Keller, absent; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **MOTION PASSED**



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ORDINANCE O-15-19 - An Ordinance authorizing the Fire Chief to purchase eighteen (18) Scott Air-Paks and related equipment from Weathersfield Township through a Multijurisdictional FEMA Aid to Firefighters Grant was read and moved for first reading by Councilman Edwards and seconded by Councilwoman Fleischer.

COUNCILMAN PIROS – I saw you posted on Facebook or something?

FIRE CHIEF REA - Yeah.

COUNCILMAN PIROS – I saw pictures of them.

FIRE CHIEF REA – Yeah. We have them. That’s what I was going to tell you in my report. I can tell you now so we can skip that part. We’ve been training on them. We will get them in service very shortly. Probably before we pay Weathersfield, they will be on our trucks. It was by Weathersfield’s choice. I kept telling them I have to run it through 3 readings and they waited to the end to get invoices out. There is \$115,350.00 and we are paying \$11,535.00. I would have had to replace at least 5 bottles this year, probably 5 next year and 5 the following year for 30 some bottles anyways. Really over the next 5 years, I would have spent \$6,000 in bottles and the age of my packs, I already have one that’s beyond repair. There are little things that go in them like... (INAUDIBLE)... fee and a service fee and a couple hours to tear it down and put it back together. It didn’t take us long to chew up that other \$5,000.00.

LAW DIRECTOR WILSON – I noticed in the ordinance that I helped write, the numbers were transposed. So, the 10% match is \$11,535.00. Correct, Chief?

FIRE CHIEF REA – Yes. \$11,535.00

LAW DIRECTOR WILSON – That’s on the invoice from Weathersfield. I used \$11,353.00 which is really just a juxtaposition of numbers. I’m comfortable with the first reading going through if council approves the local match of \$11,535.00. We will revise that for the second reading. Does anyone have an objection to that? So, the local match will read as \$11,535.00. The total amount doesn’t change. Thank you.

ROLL CALL ON O-15-19 - Edwards, aye; Fleischer, aye; Keller, absent; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED FIRST READING**

REPORTS:

FINANCE DEPT REPORT:

FINANCE DIRECTOR GIBSON – Lori from Local Governmental Service, is the one that does our GAAP report. She will be back this week on Thursday and Friday. I’m not sure how long she will be here.

I met with Michael Banish, who replaced Bob Meade at Cortland Bank. He has a program called Insure Cash Sweep. I have Patrick looking at the agreement. It’s a depository agreement. We already have a money market there. It’s similar to a money market but we can earn up to 2.7% interest. Our 2%



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at Chemical Bank will be up this year. Not sure what Chemical will come out with but I can put some over at Cortland also at hopefully 2.7%. Other than that, I have nothing else to report and I'd be happy to answer any questions.

POLICE DEPT REPORT:
(POLICE CHIEF MORRIS ABSENT)

FIRE DEPT REPORT:
FIRE CHIEF REA – You already have my report. I don't have anything else. I'd be happy to answer any more questions.

COUNCILMAN PIROS – I don't have anything for the Fire Chief but going back to the ordinance we are going to revise. The total also needs to be fixed at the top.

CLERK OF COUNCIL – Yes, in the whereas. I caught that too.

COUNCILMAN PIROS – The \$113,535.00 should be \$115,350.00.

CLERK OF COUNCIL – Got it. Thank you.

SERVICE DEPT REPORT:
SERVICE DIRECTOR WITTMAN – We are going to have a pre-construction meeting this week for the Main St Resurfacing. I received a call from the contractor at the end of last week. They want to get started the week of April 15th. They will be coming in milling and putting down the surface course and then we will be waiting on whether to put the final course on should everything go well at the pre-construction meeting.

We met with Republic Services before last meeting. We are waiting to hear back from them. The state of trash and recycling is influx a lot of because of what can and cannot be disposed of at recycling centers. Trumbull County Geauga Waste is not taking glass anymore. The market has gone to the point where it is costing them more money to get rid of the recyclables than it had been in the past. They are giving us some ideas. Basically, to expect an increase in refuse due to the cost of disposal in the recycling at either disposal or them actually sending it off to be recycled. Some of the recycled materials are being approved to be applied to the landfills as daily cover, ground up glass and whatnot. It's cheaper for them to dispose of it than it is to pay to have it be recycled. With that being said they came back to us and said they can do a 2 year extension of the garbage service with a \$0.49 per month increase for the 1, 2, and 3 bags. If you are on the bag system, where you put out a bag as it becomes filled up, there would be no increase there.

COUNCIL PRESIDENT PETROSKY - I think that's awesome. We discussed this at Technical Review Committee and we are considering the extension as the best option because hopefully at the end of the extension we will have a little bit more of an idea of what's going to happen with recyclables. That's our thought at least, and I think this is a good price.

SERVICE DIRECTOR WITTMAN – The way it stands now, there would not be any change to what Cortland residents can recycle. I don't do it, but people have recycled the grocery bags and the loose paper and whatnot. What they are finding is, this is getting caught up in the sorters and it's



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contaminating the other sources like aluminum and plastics that they can get money for. It's just causing a headache. That's why you are hearing from the state that they are doing away with some of the plastics. Anything that is your hard plastics, those will definitely still be recycled. As far as aluminum foil, loose paper, stretchy plastics, and things like that. I usually throw those away anyways, but I guess some people try to recycle everything. They did talk about a cart system where you can get a 60 or 96 gallon cart. There would be a cost incurred with that if we change the bidding. They would have to at least cover their cost with that for a few years. I will be talking with the members to see how we want to proceed.

MAYOR WOOFER - In the meantime, council may want to do for the fun of it, recycling products in the future could eventually end up costing the city quite a bit of money. So, we will need to look at is it something that is going to be worth doing and who is subsidizing the recycling. Are there more people in the City of Cortland recycling than not? Or is it the other way around? Are there less people recycling so the people that aren't recycling are subsidizing the handful of people that are recycling. You may want to talk to your constituents and find out how important recycling is to them. This isn't something that's going to change right now, especially if we elect to renew this contract for two years at the minimum increase it's going to cost us. If things keep going the way they are with China and the tariffs, then recycling costs can escalate quite a bit. So, do some field work and come back to council and let us know what you find. Tell us. Do people want recycling or do they not? The city has never reached out to people to find out if they are.

COUNCILMAN PIROS - You can always drive around and look on garbage pickup night to see how many recycling bins are out there too, what percentage.

SERVICE DIRECTOR WITTMAN - Typically, we have a higher percentage than most communities as far as participating in recycling. Was it 30 to 40%?

MAYOR WOOFER - I think there is still less people recycling than there are people that are recycling.

SERVICE DIRECTOR WITTMAN - Do you recycle is the initial question on the survey. The follow up question would be would you pay more to continue to recycle?

COUNCILMAN MOORE - I think it comes down to cost.

MAYOR WOOFER - That's what we are going to see. That's what we are trying to prevent. This is not just happening with us. It have received a survey from Michael DeWine's Office asking us if our garbage suppliers have reached out to us in regards to recycling, and are they still accepting certain items, what items aren't they accepting, is there an increase in cost, etc. So, this is something that is not just happening locally and not just statewide. It's happening nationally. So, put your feelers out and find out from your constituents what they'd like.

COUNCILMAN MOORE - I was reading somewhere and they were talking about recycling glass. It's cheaper to... it's sand. So, really recycling glass is falling out of favor.



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MAYOR WOOFER – That’s what we were told as well. Some places aren’t even accepting glass. It cost them more to recycle than it would.... (INAUDIBLE).

SERVICE DIRECTOR WITTMAN – Republic is still taking glass at their sorting facility, however, it’s being ground and taken to the landfill as daily cover substitute.

COUNCIL PRESIDENT PETROSKY - Just to reiterate, there will be no change in our recycling should we accept this extension.

SERVICE DIRECTOR WITTMAN – It’s hard to say. As it stands now, they can always change but based on the list of what we have approved they will continue to accept those items. Some of the softer plastics may be put away. Here again, it’s an education on their end and people that do recycle those materials are going to continue to do so. They are not going to sort through the recycle bins when they service those at the curb.

COUNCIL PRESIDENT PETROSKY - There is an article on our website which outlines those things that we are to be recycling.

COUNCILWOMAN FLEISCHER - I have a question too. I know we put it out for bid last time and there was someone else that bid on it. Are we looking at their pricing too and talking to them or just Republic?

SERVICE DIRECTOR WITTMAN – Just Republic. Otherwise we would go out to bid.

COUNCILWOMAN FLEISCHER - I just wanted to ask that because it has been brought up numerous times on social media so I wanted to...

SERVICE DIRECTOR WITTMAN – Ohio Valley was one of the other companies that bid and they are the ones that are servicing the drop-off sites in Trumbull County through the Geauga Trumbull Solid Waste District. I know they do not recycle glass, so it would definitely be a reduction in services.

COUNCILMAN PIROS – If we were to set up some type of a Survey Monkey we could put that link on our city website and put it out in the city eNews or something. If we wanted to go that route, we could do some type of automated survey tracking.

MAYOR WOOFER –If someone wanted to do that.

COUNCILMAN PIROS – I will look into it.

SERVICE DIRECTOR WITTMAN – It would be prudent to do that to consider the extension and I’ll reach out to the council members to buy some time and have some additional input as far as what residents want through a survey because then we can tailor a bid package based on those responses to get something everyone wants. If you get the lowest cost, you eliminate recycling. I’m sure you want to get the pulse of the citizens before we do that, and get 50 people in here.



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COUNCIL PRESIDENT PETROSKY - The only thing is the question, would you pay more to recycle, is so ambiguous. What are you talking about? Are we talking about a \$1 or are we talking about \$10. At this point, we don't know.

MAYOR WOOFER – That's true. We don't know and that's part of extending the contract to buy some more time.

SERVICE DIRECTOR WITTMAN – That's where you would have to tailor to the survey to see if additional \$0.50/month, \$1.00/month.

COUNCILMAN PIROS – I'll work on setting up a survey and share it among ourselves so we can provide feedback on the types of questions and ranges and things like that.

COUNCILWOMAN FLEISCHER - That sounds great.

COUNCIL PRESIDENT PETROSKY - Thank you.

MAYOR'S REPORT:

MAYOR WOOFER – Spring Clean-Up is May 2nd and May 3rd. Put it out with your regular garbage pickup.

The Scrap Tire Program. It will begin again April 8th and run through May 3rd, Monday through Friday, 8:00 to 3:00 p.m. You can drop it off over at the City Service Garage at Willow Park.

Brush Chipping Week of April 22nd. Make sure your things are out Sunday evening. The guys have the entire week to pick up. So if it's raining on Monday, Tuesday, Wednesday, etc. or any other issues, by the end of the week it will be picked up. Don't wait that long to put it out, again, get it out Sunday evening.

COUNCILMAN PIROS – Mayor, the Spring Clean Up. Is that something the vendor determines or is that in cooperation with the city saying we want to do it at this time?

MAYOR WOOFER - They usually provide the date to us.

COUNCILMAN PIROS – There was been some talk about possibly having a community garage sale next year, and if we could schedule it after that for things that people don't sell can put out as part of their clean-up.

COUNCILMAN MOORE - Next year?

COUNCILMAN PIROS – Yes. Next year.

MAYOR WOOFER – The Annual Eastgate Meeting was held last week. We had two very interesting speakers. One was from Findlay, Ohio and one was from Flint, Michigan. Most everybody knows of their water situation they had where it was deemed unfit to drink. They were there to speak about that. It was quite interesting. Plus, the regular report from Eastgate and the good things they do with the municipalities in the area with funding. I want to thank you our council members for coming - Dee Dee, Don, and Scotty. Mr. Gaser, President of Cortland Bank, was invited as our guest as well as



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Dale Schmidt, and Frank Daugherty from Cortland Mower both attended the annual meeting. It was very nice.

COUNCIL PRESIDENT PETROSKY - And the Service Director.

MAYOR WOOFER – And Don. And myself. We had a table of eight people so thank you all for taking the time to come.

NO COMMITTEE REPORTS

NO QUESTIONS OF COUNCIL FROM AUDIENCE

A motion to adjourn the meeting was made by Councilman Moore and seconded by Councilman Edwards. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, absent; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **MOTION PASSED**

Meeting adjourned at 7:38 p.m.

CLERK OF COUNCIL

PRESIDENT OF COUNCIL