



March 18, 2019

**REGULAR COUNCIL MEETING – 7:00 P.M.**

The Council of the City of Cortland met in regular session on Monday, March 18, 2019 at 7:00 p.m. at the City Administration Building, 400 N High St, Cortland, Ohio with Council President Deidre Petrosky presiding. Members of Council present were James Edwards, Kathy Fleischer, Patti Keller, Don Moore, Kevin Piros and Scott Rowley. Also present at the meeting were Mayor Woofter, Law Director Wilson, Finance Director Gibson, Police Chief Morris, Fire Chief Rea, Service Director Wittman and Clerk of Council Horn.

A motion to approve Council Minutes from the March 4, 2019 Regular Council Meeting was made by Councilman Moore and seconded by Councilman Piros. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, abstain. **MOTION PASSED**

A motion to approve Schedule of Bills to be paid totaling \$ 207,137.62 was made by Councilwoman Keller and seconded by Councilman Rowley.

**COUNCILMAN MOORE** - That first item for J. Gilmore Design, that's the money from the state to finish up that project?

**MAYOR WOOFTER** - Yes.

**COUNCILMAN MOORE** – Everything went smoothly, obviously.

**MAYOR WOOFTER** - By the time we finally got it, yes. It took a long time to get it.

**ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **MOTION PASSED**

**OLD BUSINESS**

**ORDINANCE O-05-19** - An Ordinance amending in part O-19-18 authorizing the Service Director to purchase a John Deere 310SL Backhoe Loader from Murphy Tractor & Equipment was read and moved for third and final reading by Councilman Rowley and seconded by Councilman Edwards.

**COUNCIL PRESIDENT PETROSKY** - For those of you in the audience, this is accounting issue internally transferring money.

**ROLL CALL ON O-05-19** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED THIRD AND FINAL READING**

**ORDINANCE O-06-19** – An Ordinance amending in part O-24-18 authorizing the Service Director to purchase a new 2019 Jeep Cherokee 4x4 Sport Utility Vehicle to be utilized as the Service Director's vehicle from Lebanon Chrysler Dodge Jeep Ram was read and moved for third and final reading by Councilman Piros and seconded by Councilman Moore.



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**COUNCIL PRESIDENT PETROSKY** - Again this is not a new purchase. This is just switching some funding.

**ROLL CALL ON O-06-19** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED THIRD AND FINAL READING**

**ORDINANCE O-07-19** – An Ordinance authorizing the Mayor to enter into an agreement with Alexander’s Pest Control, Inc. for mosquito control was read and moved for second reading by Councilman Rowley and seconded by Councilman Edwards. **ROLL CALL ON O-07-19** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED SECOND READING**

**ORDINANCE O-08-19** – An Ordinance authorizing the Service Director to purchase 2,140 feet of pipe for the replacement of storm sewers at various locations within the City from Pipelines, Inc. was read and moved for second reading by Councilman Moore and seconded by Councilwoman Fleischer. **ROLL CALL ON O-08-19** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED SECOND READING**

**ORDINANCE O-09-19** – An Ordinance authorizing the Service Director to rent equipment and purchase materials to seal pavement cracks and joints with a hot applied crack sealant material from D.J.L Material & Supply, Inc. was read and moved for second reading by Councilwoman Fleischer and seconded by Councilman Edwards. **ROLL CALL ON O-09-19** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED SECOND READING**

**NEW BUSINESS:**

**ORDINANCE O-12-19** – An Ordinance amending O-37-16 the purchasing procedures for the Municipality of Cortland, Ohio was read and moved for first reading by Councilman Rowley and seconded by Councilman Piros.

**FINANCE DIRECTOR GIBSON** - We discussed this in the Finance Committee Meeting. We didn’t want to go too high. We thought \$5,000.00 was a nice number due to some purchases like the Police Chief purchasing radar. It’s above the threshold of \$2,500.00.

**COUNCIL PRESIDENT PETROSKY** - Okay. That’s our current limit then?

**FINANCE DIRECTOR GIBSON** – That’s our current limit. We discussed it at our meeting and thought \$5,000.00 was ample.

**COUNCILMAN MOORE** - I did the math on it. The first time it was \$2,500.00 was in 1998. Doing the consumer price index makes it almost \$4,000.00. Going to \$5,000.00 is not that much out of line and gives us some room in the future.



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**ROLL CALL ON O-12-19** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED FIRST READING**

**COUNCIL PRESIDENT PETROSKY** - Thank you to the Finance Director and Finance Committee for working that out.

**ORDINANCE O-13-19** – An Ordinance authorizing the Service Director to enter into a contract with ODOT for the resurfacing of sections of State Route 305, PID No. 96568 was read and moved by Councilman Piros and seconded by Councilwoman Fleischer. A motion to suspend the rules was made by Councilman Moore and seconded by Councilman Rowley.

**COUNCIL PRESIDENT PETROSKY** - Don, do you want to speak to this at all?

**SERVICE DIRECTOR WITTMAN** - The reason for the emergency is that ODOT provided us about a month notice from when payment needs to be deposited with them so they can proceed. We did approve preliminary consent legislation back in 2015 for them to develop highway construction plans for the repaving of St Rt 305 through the city. They reached out to us for final legislation about two weeks ago. I got some information from them. Basically, it's the limits of where 305 goes through the city where we have property on both sides. Corporation limits of both sides of the road. So, Dunkin Donuts at the intersection of 46 and 305 and just west and east of there. It's about 0.17 miles of road. We are responsible to pay the non-federal share of 20%, which equates to the \$18,000 or so. We requested the plans, got the cost estimate, everything seems to be in line. In an ideal situation, we would have liked to have participated in the design of the roadway, but at this point, we don't have any say so in that process. They are doing a 3" milling and putting back 3" of asphalt, especially in the curb section. So, it's not just resurfacing 1 1/2" up and 1 1/2" back. It is going to be a project that will last longer than a 10 year useful life.

**COUNCILMAN PIROS** – Don, every municipality that has property on both sides of the road would be in the same boat as us? They would have to basically pay for that stretch of the road that goes through there?

**SERVICE DIRECTOR WITTMAN** - Yes.

**COUNCILMAN MOORE** – The only thing we do is just write a check, right? They are doing all the work?

**SERVICE DIRECTOR WITTMAN** – Yes. The check will go on deposit and then we will be furnished with an invoice based on final quantities. If the project comes in under budget, then we will receive our monies back. We ultimately pay what is the contractor's bid price for the work in the city.

**COUNCILWOMAN FLEISCHER** - There's probably not any other municipalities on that stretch, right?



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**SERVICE DIRECTOR WITTMAN** - No. We are a small portion of a close to \$3 million project.

**ROLL CALL ON SUSPENSION OF RULES** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ROLL CALL ON O-13-19** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED EMERGENCY**

**ORDINANCE O-14-19** – An Ordinance authorizing the Police Chief to purchase three (3) police tasers and accessories from Vance’s Law Enforcement for the Police Department was read and moved by Councilwoman Fleischer and seconded by Councilman Edwards. A motion to suspend the rules was made by Councilman Rowley and seconded by Councilman Piros.

**COUNCILMAN MOORE** – Looks like the grant is going to pay a good chunk of this.

**POLICE CHIEF MORRIS** - The grant will pay \$5,000.00 of this. Our share will be \$555.56. The reason for the emergency is when Officer O’Connor did research; he received quotes from Taser themselves last year when we applied for the grant. Once we were awarded the grant, he went back to Taser and there was a price increase. We were able to find Vance’s, who is on state contract, and they were giving us 2018 pricing. It’s a 30 day quote and we didn’t want to lose 2018 pricing and risk going up to 2019 pricing. That’s the reason for the emergency.

**COUNCIL PRESIDENT PETROSKY** - Pretty good deal, I’d say.

**ROLL CALL ON SUSPENSION OF RULES** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ROLL CALL ON O-14-19** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED EMERGENCY**

**REPORTS:**

**FINANCE DEPT REPORT:**

**FINANCE DIRECTOR GIBSON** – You have my report. I have in there the auditors will be here in a couple weeks. We have been pushed back. They are going to do the City of Girard first. So, it will probably be about a month before they come out our way. Other than that, I’d be happy to answer any questions.

**POLICE DEPT REPORT:**

**POLICE CHIEF MORRIS** – You have my monthly report in your packet. We hired the three new part-timers here recently. They got hired after we applied for that original bullet proof vest grant. I reapplied for additional money and they gave it to us. We get \$2,400.00 more. So, hopefully the Feds will then cover the other remaining portion. We’ve got a total of 7 vests for free and they are about \$1,200.00 apiece.

You will notice on the schedule of bills there is a crime scene camera in there. That camera was paid for with drug forfeiture money. We are very limited on what we can spend that money on. So,



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basically equipment is what we can use that money for. So, that money paid for that nice camera. I also have a body camera on there. It's a test and evaluate model. We are not sure where it's going to go. We will probably get two of them with alcohol money. Again, it's limited to what we can spend on it. They just recently passed legislation on it. I was leery of them because I felt it was a privacy issue going into people houses. They just passed legislation for when we go into people houses or business it's no longer public record. So, we will have to react that. I feel a little more comfortable with the research if we want to go with them. Right now, we are in the testing phase so not all of the officers will have them.

We looked into office supplies for our department. We have gone to state contract for office supplies. It looks like we are going to save significantly over what we were spending with our previous vendor.

I got notice today that on Wednesday, March 20<sup>th</sup> there is a statewide tornado drill at 9:50 a.m. The tornado sirens will be going off at that time so there is no reason to be alarmed. I believe we will try to get that on our website.

**CLERK OF COUNCIL** - It's already on the website.

**POLICE CHIEF MORRIS** – That's it. If you have any questions, I'd be happy to answer them.

**COUNCIL PRESIDENT PETROSKY** – Good job on those vests, Chief Morris. Chief Rea, good to see you this evening.

**FIRE DEPT REPORT:**

**FIRE CHIEF REA** – Thank you. It's good to be back. Our new ambulance is in service. In fact, it was running a call on my way up here. We purchased our 2<sup>nd</sup> power cot for that ambulance so it cost us \$7,000 and some odd dollars out of my budget. The rest came from donations from civic groups and the balance of the Bureau of Workers Compensation grant we got for the first cot. We actually spent less money on this cot than we did on the first cot with the donations.

We received our SCBA's from the FEMA grant. We got 18 packs, 36 bottles, and 34 masks. We still don't have an invoice from Weathersfield yet. We will owe 10% of that for the grant. They are about \$8,000.00 a pack so that's about \$140,000.00 we are going to get for \$14,000.00. We would have had to replace about 5 bottles this year, 5 bottles next year, plus we skipped over some bench testing we would have to have paid for. That narrows that \$14,000 down even further. We will have some additional equipment coming on the tail of that because when you buy in bulk you don't pay the retail price, so we have about \$50,000.00 left over of that grant money. We have to spend it. They won't take it back. It has to be on specific equipment so we are looking at other replacements such as harnesses should one get scratched up and some other stuff along the lines of what we asked for. Once we as a group decide on what we are getting we should have a final bill. I'll bring that to council. You have my monthly report and I'd be happy to answer any of your questions.

**COUNCILMAN MOORE** – There was a tornado warning in Mahoning County last week and the sirens went off here.

**FIRE CHIEF REA** – Yes.



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**COUNCILMAN MOORE** – What’s the reason for that? Who controls that?

**FIRE CHIEF REA** – 911. They were concerned because it was right on the border up by Hubbard so they set them all off.

**COUNCILMAN MOORE** – So, the whole county gets it at that point.

**POLICE CHIEF MORRIS** - As I understand, the Newton Falls Police Chief requested that.

(INAUDIBLE - MULTIPLE CONVERSATIONS)

**FIRE CHIEF REA** – They set them off just to be safe.

**COUNCILMAN MOORE** – I think social media went a little wild with that.

**COUNCILWOMAN FLEISCHER** - Just a little.

**FIRE CHIEF REA** – We had a January tornado. What do they want! (LAUGHTER)

**COUNCIL PRESIDENT PETROSKY** – Yeah... really. Nothing is impossible. Anyone have any questions for the Fire Chief? Good job on your cots and your equipment. Thank you.

**SERVICE DEPT REPORT:**

**SERVICE DIRECTOR WITTMAN** – You have my monthly report. I don’t have anything else to add but I’ll entertain any questions council may have of me.

**COUNCILWOMAN FLEISCHER** - Do you know when they are supposed to start the Rt 305 paving?

**SERVICE DIRECTOR WITTMAN** – The project will not open until April 18<sup>th</sup> so probably not until mid-summer.

We still haven’t picked a date for the splash pad to open but that will probably be Memorial Day weekend.

**COUNCILMAN PIROS** - Weather permitting.

**MAYOR’S REPORT:**

**MAYOR WOOFER** – We administered two civil service tests for the police dept and the fire dept. The police dept is not in need of hiring anyone right away but the fire dept is. They need to have one person fairly soon to make up for the loss of another individual in their dept. I think the testing went very well today. The grading of that will happen on Monday. Myself and Christine will grade the tests. There is a 5 day mandatory waiting period if anyone wants to contest a question or anything that might come up in between.

We actually received one bid on the bulk gas. As long as I have been on city council we have never gotten any.



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**CLERK OF COUNCIL** - Mayor, we got another one late this afternoon from Sunoco.

**MAYOR WOOFER** – Okay. So we got one from the Sunoco Station down here on the corner and Ainsley Oil. They both submitted bids. The deadline for that is tomorrow at 11:00 am. So, we will be reviewing those bids this week.

Spring Clean-Up is May 2<sup>nd</sup> and May 3<sup>rd</sup>. Put your junk out with your regular garbage pickup. We do this twice a year, spring and fall clean up, so take advantage of that.

Also, we got word today of the Scrap Tire Program. It will begin again April 8<sup>th</sup> and run through May 3<sup>rd</sup>, Monday through Friday, 8:00 to 3:00 p.m. You can drop it off over at the City Service Garage at Willow Park. There will be signs there letting you know where to do that. We got over a \$2,100 grant for maintaining this. That's it. Other than that, we are going to have a work session here tonight with Mark Richmond from Micro Doctor who I have asked to join us and review and answer any questions that council may have of him for the new IT services in the City of Cortland. Other than that, that's all I've got.

**COUNCILMAN PIROS** – Don, do we get a lot of people bringing tires for scrap tire?

**SERVICE DIRECTOR WITTMAN** – It varies from year to year. We usually get 200 to 400 tires. Just the way that grant has evolved, originally they would allow labor as an eligible reimbursement so the city would go around and pick those up and bring them to Willow Park. Geauga Trumbull Solid Waste eliminated the labor reimbursement. I think we did one or two years where we still went around and picked them up. The last couple years we just had a drop off only. There will be an accumulation of tires in the yard at Willow Park and once it concludes Horodyski Brothers comes in and picks them up and we get paid the transportation and disposal fee.

**MAYOR WOOFER** – There is a limit of 8 passenger tires per vehicle on or off the rims. No truck or tractor tires will be accepted.

**SERVICE DIRECTOR WITTMAN** – And actually, if you are caught carrying 9 tires in a truck it's a felony. That's the reason why it's... (LAUGHTER) ... Seriously.

**COUNCILMAN PIROS** – Do they have to be a Cortland resident to drop their tires off at Willow Park?

**SERVICE DIRECTOR WITTMAN** – Good question. We prefer that they are...

**COUNCILMAN PIROS** – I was trying to think of how many people.... I know I don't have any tires at my house and in this day and age...

**SERVICE DIRECTOR WITTMAN** – You'd be surprised.



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**COUNCILMAN PIROS** – Really?

**COUNCILMAN MOORE** – I had one I dropped off a couple years ago and took advantage of that.

**MAYOR WOOFER** – My previous neighbor had 4 tires sitting next to his house. The problem with that is they accumulate water which accumulates mosquitoes.

**SERVICE DIRECTOR WITTMAN** – So, if you are getting your tires changed in the next month or so you can forego the tire recycling fee and lug them up to Willow Park and save \$8.00. Some people will do that no matter what time of year and store them in their garage and whatnot bring them up to the city to dispose of.

**NO COMMITTEE REPORTS**

**NO QUESTIONS OF COUNCIL FROM AUDIENCE**

A motion to adjourn the meeting was made by Councilman Moore and seconded by Councilwoman Fleischer. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **MOTION PASSED**

**Meeting adjourned at 7:27 p.m.**

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**CLERK OF COUNCIL**

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**PRESIDENT OF COUNCIL**