

A RESOLUTION AUTHORIZING THE CITY’S NEW POLICE CHIEF TO BE ADDED AS AN AUTHORIZED USER OF THE CITY’S MIDDLEFIELD BANK CREDIT CARD

WHEREAS, on March 3, 2014, the Council of the City of Cortland passed Resolution R-13-14 authorizing the Finance Director to contract with Middlefield Bank to issue a program of credit for the City; and,

WHEREAS, on May 7, 2018, Tom Andrews retired as Cortland City Police Chief and Dave Morris was appointed as his successor; and,

WHEREAS, the Finance Director has determined that the new Police Chief as a Department Head needs to be authorized as a user on the Middlefield Bank credit card replacing the retired Police Chief.

NOW, THEREFORE:

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CORTLAND, OHIO:

Section 1. That former Police Chief Tom Andrews is hereby removed as an authorized user of the City’s Middlefield Bank credit card.

Section 2. That Dave Morris, in his capacity as Chief of Police for the City of Cortland, is authorized as a user of the credit card account with the Middlefield Banking Company.

Section 3. That the Finance Director will continue to be responsible for reconciling, on a monthly basis, all the charges to the credit card.

Section 4. As a Department Head, Chief Morris will be issued a credit card that shall be utilized only for municipal purchases subject to the Department Head’s spending limit.

Section 5. No City employee is permitted to use the credit card without the authorization of the Department Head.

Section 6. The City has established an internal policy for use of the credit card to safeguard against abuse. Said policy was created by the City’s Finance Director.

Section 7. This Resolution shall take effect and be in full force as early as allowed by law.

PASSED IN COUNCIL THIS 4TH DAY OF JUNE, 2018.

ATTEST: _____
CLERK OF COUNCIL

PRESIDENT OF COUNCIL

FILED W/ MAYOR _____
DATE

MAYOR

DATE APPROVED _____

- ROLL CALL**
- Edwards, aye**
- Fleischer, aye**
- Keller, aye**
- Moore, aye**
- Petrosky, aye**
- Piros, aye**
- Rowley, aye**

OFFICIAL SEAL