

REGULAR COUNCIL MEETING – 7:00 P.M.

The Council of the City of Cortland met in regular session on Monday, September 17, 2018 at 7:00 p.m. at the City Administration Building, 400 N High St, Cortland, Ohio with Council President Deidre Petrosky presiding. Members of Council present were James Edwards, Kathy Fleischer, Patti Keller, Don Moore, and Scott Rowley; absent was Kevin Piros. Also present at the meeting were Mayor Woofter, Law Director Wilson, Finance Director Gibson, Police Chief Morris, Fire Chief Rea, Service Director Wittman and Clerk of Council Horn.

A motion to approve Council Minutes from the September 4, 2018 Regular Council Meeting was made by Councilman Moore and seconded by Councilwoman Keller. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **MOTION PASSED**

A motion to approve Schedule of Bills to be paid totaling \$35,848.71 was made by Councilwoman Fleischer and seconded by Councilwoman Keller. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **MOTION PASSED**

OLD BUSINESS:

ORDINANCE O-31-18 – An Ordinance authorizing the Service Director to purchase a Billy Goat leaf/debris mulcher and blower from Bortnick Tractor Sales, Inc was read and moved for third and final reading by Councilman Moore and seconded by Councilman Rowley. **ROLL CALL ON O-31-18** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **ORDINANCE PASSED THIRD AND FINAL READING**

ORDINANCE O-34-18 – An Ordinance whereby the City of Cortland authorizes funding to S.C.O.P.E., Inc. to support its services for the Cortland Senior Center was read and moved for second reading by Councilman Rowley and seconded by Councilman Moore. **ROLL CALL ON O-34-18** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **ORDINANCE PASSED SECOND READING**

NEW BUSINESS:

RESOLUTION R-39-18 – A Resolution authorizing the Mayor of the City of Cortland, Ohio to place his signature on the Replat of Lots 103 & 104 now known as Lot 103A of Walnut Run Estates Phase 3 Plat Volume 48 Pages 15 & 16 City of Cortland Trumbull County, Ohio was read and moved by Councilman Rowley and seconded by Councilman Edwards. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **MOTION PASSED**

RESOLUTION R-40-18 - A Resolution authorizing the Mayor to grant a license to Mike Pastovich of 170 Fox Run allowing improvements to a City storm sewer easement was read and moved by Councilwoman Keller and seconded by Councilwoman Fleischer.

SERVICE DIRECTOR WITTMAN – Typically, whenever anyone is going to be doing any improvements within a storm sewer easement, utility easement, for their personal benefit, they seek a license from the city to occupy that easement. In this instance, they are going to take the existing open drainage ditch that crosses their property and install a parallel 48” storm sewer and cover that up. It’s more of a maintenance issue. The gentleman has some concerns maintaining that area as he gets older being able to get in there with a weed wacker and whatnot. He will be hiring an excavating company to do the work. He will match the size of the pipe that is already in the ground along the side of his house. Ultimately, the city will then own and maintain the storm sewer pipes that are installed.

COUNCIL PRESIDENT PETROSKY – Excellent. Is this enough to handle the flow coming from upstream?

SERVICE DIRECTOR WITTMAN – Yes it is. That’s why we are matching the existing size pipes. Further downstream there are smaller diameter pipes. I think there are 2 or 3 36” pipes. There aren’t any issues with that since the East Main storm sewer improvements were done years ago.

ROLL CALL - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **MOTION PASSED**

ORDINANCE O-36-18 – An Ordinance authorizing the W.E. Downie Company, Inc. to perform water system improvements was read and moved by Councilman Rowley and seconded by Councilman Moore. A motion to suspend the rules was made by Councilman Edwards and seconded by Councilwoman Fleischer.

SERVICE DIRECTOR WITTMAN – This is just some continued upgrades on our water system to bring us in compliance with the location in which chlorine is injected into the water system for the original Wellfield. We are going to be taking it from inside an underground vault where it goes directly into the waterline and move that point into a building. It’s going to be safer for all those involved if they have to do any work or maintenance on this chlorine system.

ROLL CALL ON SUSPENSION OF RULES - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **ROLL CALL ON O-36-18** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **ORDINANCE PASSED**
EMERGENCY

ORDINANCE O-37-18 – An Ordinance authorizing the Fire Chief to purchase and install a power lift cot for the Fire Department from Southeastern Emergency Equipment was read and moved for first reading by Councilman Edwards and seconded by Councilwoman Fleischer.

FIRE CHIEF REA - This is the project we have been working on getting some donations. As you can see in there we have a little over \$6,900 from Ohio Bureau of Workers Comp that was left over. We had our site visit last Friday. Everything went well. The paperwork has been received by the State so they are in the process of reviewing it and then they will approve the money once more so we can finish spending it. Another \$4,005 coming from the State EMS Grant. \$2, 990 from donations and then the balance will come out of our budget. The balance should be about \$8,000.

COUNCIL PRESIDENT PETROSKY – Excellent.

FIRE CHIEF REA - Plus, we have some old equipment we are in the process of getting rid of. It's an old cot we are getting rid of to offset some of that \$8,000. Out of pocket should be somewhere around \$7,600 for \$22,000 piece of equipment.

COUNCIL PRESIDENT PETROSKY – Good job.

ROLL CALL ON O-34-18 - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **ORDINANCE PASSED FIRST READING**

ORDINANCE O-38-18 – An Ordinance authorizing the Fire Chief to purchase hoods and gloves for the Fire Department from Finely Fire Equipment was read and moved by Councilman Edwards and seconded by Councilman Moore. A motion to suspend the rules was made by Councilman Rowley and seconded by Councilman Edwards.

FIRE CHIEF REA - This is another grant from the Ohio Bureau of Workers Comp we got. Of the \$9,000, the OBWC grant is \$8,181. So, we will actually pay \$1,600. The reason it's in emergency is if you read a little bit further down on the paperwork, they give us 90 days to get this stuff in house. We will probably get up right against that. The hoods are on back order already and we aren't the only ones who applied for this grant and they are flooding the distributors with orders for the hoods. The gloves are there. The hoods are the newest thing on the market.

COUNCILMAN MOORE - This is new equipment then?

FIRE CHIEF REA - It's different equipment.

COUNCILMAN MOORE - It's replacing older stuff, better quality?

FIRE CHIEF REA - Yes. The idea behind the hoods is that they help filter out some of the carcinogens, whereas the old hoods did not. The biggest place they are finding firefighters developing skin cancer are head, neck and ears and other places where the carcinogens get trapped. So, this is the newest thing. The hoods actually filter out some of those substances. You bring them back and wash the hood. Each guy gets two hoods. They also get two pairs of gloves because again the hands are another place they are finding a large quantity of skin cancer. So, they will have 2 hoods and 2 pairs of gloves. They'll come back and wash them after each fire.

COUNCILMAN MOORE – The hoods are something they wear under their helmets?

FIRE CHIEF REA - Under their helmet and over their mask. It protects the ears. You don't want your ears melting off. I like to hear stuff so you have to protect those. Ears, back of the necks, any hot embers that go down the front of the coat get caught by the hood.

ROLL CALL ON SUSPENSION OF RULES - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piro, absent; Rowley, aye. **ROLL CALL ON O-38-18** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piro, absent; Rowley, aye. **ORDINANCE PASSED EMERGENCY**

APPOINTMENT OF TERESA BARNOVSKY, ASSISTANT FINANCE DIRECTOR, AS PUBLIC RECORDS DESIGNEE FOR THE MAYOR

A motion to approve the Appointment of Teresa Barnovsky, Assistant Finance Director, as Public Records Designee for the Mayor was made by Councilwoman Keller and seconded by Councilman Rowley.

MAYOR WOOFER - We have to have a certain amount of training for Public Records. In the past, my designee attended these classes and learned what we need to know for that. The previous one was Mary McFarland, and since she passed away, I asked Terri if she would be my designee and she has agreed to that upon your approval.

ROLL CALL - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piro, absent; Rowley, aye. **MOTION PASSED**

REPORTS:

FINANCE DIRECTOR'S REPORT:

FINANCE DIRECTOR GIBSON – Next week starts our first training session for the billing software. It will be a webinar. They will all be webinars unless we would like some extra clarification or some more hands on and then someone will come out.

I talked to Patrick. Due to House Bill 312, we will be amending our credit card policy. It has to be done by November. So, I'm working with Patrick and we will get that taken care of.

As you saw in my report, at Chemical Bank our interest rate is 2% and we earned \$1,900 interest within one month. We just received our final tax settlement Thursday so I'm hoping to move a little bit of more money over to Chemical, maybe \$300,000 or \$400,000. So, hopefully we will get a little bit more interest there. I asked if it was short term or long term when the Mayor and I had talked to Mary Ann before she left Chemical, and she told us it could be up to a year or a couple years at 2%. This is not a 2 or 3 month short term. Our closest interest rate we are getting is at Middlefield at ½%, 0.55.

COUNCIL PRESIDENT PETROSKY – Just for the record, it went from \$175 in a month to \$1,900. It's very significant. Thank you, Patti.

POLICE CHIEF'S REPORT:

POLICE CHIEF MORRIS – I mentioned before that I applied for a grant through the Attorney General's Office, Bureau of Workers Comp for the bullet proof vests. We were awarded that grant. Those vests were due to be replaced in 2019 and throughout the year, but because we got this money we will replace them sooner. We got \$ 3,500. We will have to pay about \$1,200. So, 75% vs the normal 50% we get through the Feds. You will see that probably on your next agenda, to buy the 4 vests.

As you are all aware, last night we had the stabbing in front of Dairy Queen. That is still being investigated; however, we do have a gentleman that has been arrested and is in the Trumbull County Jail. Our guys did a great job with that. The Fire Dept did a great job with that. It's my understanding, if it wasn't for an off duty nurse and the efforts of our firefighters, the gentleman probably would not be here today. We also called out the Homicide Task Force to help us. They sent us 6 investigators to the crime scene.... 4 detectives. That's no cost to the city. If you recall, I spent many years on the taskforce. I went to other communities, as this is where we will reap the benefits. The 6 extra detectives that came in to help us made a big difference in how quickly we were able to resolve this. Also, Bazetta Police came and helped and actually some at the Sherriff's Office helped handle a couple calls for us while we were on that. I want to give kudos to everybody who helped out last night. That's all I have. You have my monthly report. I'll answer any questions you might have.

COUNCIL PRESIDENT PETROSKY – Excellent job. Thank you, Chief.

FIRE CHIEF'S REPORT:

FIRE CHIEF REA – As you may have seen, we had our active shooter drill on the 16th at the old Bazetta Elementary. We were looking for a larger scale drill but it was a worthwhile training out of it. I need to thank Todd Metzendorf because he did most of the leg work for this and initiated the project. We had Cortland Police there. Brandon Rice and Paul O'Connor were helpful in training the other 2 police agencies that were there, Bazetta and the Sherriff's Office who hadn't had any of this training. We did some rescue task force training where the police and fire depts work together and enter a hostile environment and start taking care of people and rescuing them. We had Bristol, Bazetta, Johnson Fire

and Fowler Fire there. So, it was an excellent training. We had 3 hours over there. We had a blast. Some people brought their kids and were perfect at acting it up. It was a good time.

On another note, on Friday we were notified we got our Scott packs grant. It's part of the Weathersfield Township Regional Grant which was \$524,000. I don't have our exact share of that yet because it's part of us, Lordstown Fire, Weathersfield Fire, McDonald Fire. Out of that we will be getting 18 new Scott Packs, 18 spare bottles to go with those Scott packs; and 18 masks to go with the packs. The nice part about that is we were due annual testing on our packs in a couple months and now we don't have to do that. I was due to take at least 5 bottles and take them to get decommissioned, which I'd have to buy 5 new bottles to replace those. 5 more were due for hydrostatic testing so we don't have to do any of that now. In a couple more years I was going to have another whole new batch that was going to be decommissioned and replaced. Our share might be as much as 10% of what we get but in the long run it's going to save us a lot of money on bottles and replacing packs. Also, our packs are getting to the point where when we have them bench tested we are having repair issues with them quite frequently.

COUNCILMAN MOORE - How long should the new equipment last?

FIRE CHIEF REA – Oh. I would say at least 10 to 15 years. The bottles will have to be tested in between then. They will be here longer than I will.

COUNCIL PRESIDENT PETROSKY – Excellent.

FIRE CHIEF REA – I will have a better idea of how much we will get after tonight. They are meeting tonight.

SERVICE DIRECTOR'S REPORT:

SERVICE DIRECTOR WITTMAN – You received my monthly report. I don't have anything else to add and I'll entertain any questions that council may have.

COUNCILMAN MOORE – One question I have, and I know the Mayor and I mentioned this. Commercial vehicles and trailers parked on residential property... I know we have an ordinance that deals with that, that limits the number to one, I think.

SERVICE DIRECTOR WITTMAN – One.

COUNCILMAN MOORE - I know driving around, especially on East Main St, there are commercial vehicles parked there. Has that caught our attention? Are we doing anything about that?

SERVICE DIRECTOR WITTMAN – We will investigate it if we receive a complaint in writing.

COUNCILMAN MOORE - You need a written complaint before you do anything?

SERVICE DIRECTOR WITTMAN – Yes.

MAYOR WOOFER - I mentioned that at the last meeting.

MAYOR’S REPORT:

MAYOR WOOFER – Fall Clean Up is Oct 4th and 5th. Put your items out with your normal garbage pickup. That’s all I have unless anyone has any questions.

NO COMMITTEE REPORTS

NO QUESTIONS OF COUNCIL FROM AUDIENCE

A motion to adjourn the meeting was made by Councilman Edwards and seconded by Councilwoman Keller. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piro, absent; Rowley, aye. **MOTION PASSED**

Meeting adjourned at 7:23 p.m.

CLERK OF COUNCIL

PRESIDENT OF COUNCIL