

**REGULAR COUNCIL MEETING – 7:00 P.M.**

The Council of the City of Cortland met in regular session on Monday, August 20, 2018 at 7:00 p.m. at the City Administration Building, 400 N High St, Cortland, Ohio with Council President Deidre Petrosky presiding. Members of Council present were James Edwards, Kathy Fleischer, Patti Keller, Don Moore, and Scott Rowley; absent was Kevin Piros. Also present at the meeting were Mayor Woofter, Law Director Wilson, Finance Director Gibson, Police Chief Morris, Service Director Wittman and Clerk of Council Horn; absent was Fire Chief Rea.

A motion to approve Council Minutes from the August 6, 2018 Regular Council Meeting was made by Councilman Rowley and seconded by Councilwoman Keller. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **MOTION PASSED**

A motion to approve Schedule of Bills to be paid totaling \$188,871.89 was made by Councilman Moore and seconded by Councilwoman Keller. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **MOTION PASSED**

**OLD BUSINESS:**

**ORDINANCE O-25-18** – An Ordinance authorizing the Mayor to enter an agreement with GPD Group for professional services to perform construction administration and inspection for the Main Street Resurfacing Project, PID 101759 was read and moved for third and final reading by Councilman Rowley and seconded by Councilman Edwards. **ROLL CALL ON O-25-18** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **ORDINANCE PASSED**  
**THIRD AND FINAL READING**

**ORDINANCE O-26-18** – An Ordinance amending the contract with Browning Ferris Industries of Ohio, Inc. d.b.a. Republic Services of Youngstown for the removal of refuse from the City of Cortland, Ohio was read and moved for third and final reading by Councilman Moore and seconded by Councilwoman Keller. **ROLL CALL ON O-26-18** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **ORDINANCE PASSED THIRD AND FINAL READING**

**ORDINANCE O-28-18** – An Ordinance authorizing the City of Cortland to replace the municipal sign located at the Administration Building, 400 North High Street was read and moved for first reading by Councilman Rowley and seconded by Councilwoman Fleischer. **ROLL CALL ON O-28-18** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **ORDINANCE PASSED SECOND READING**

**NEW BUSINESS:**

**RESOLUTION R-32-18** – A Resolution by the Council of the City of Cortland indicating the services the City of Cortland will provide to the owners of real estate containing 1.4768 acres of territory proposed for annexation from Bazetta Township to the City of Cortland, Ohio was read and moved by Councilman Edwards and seconded by Councilman Moore.

**COUNCILMAN MOORE** – Obviously, we have some concern about this. Since this is the first time I've seen it, I'd like to have some discussion or maybe something from the Service Director if there's been an ongoing problem out there, and how this could impact it.

**MAYOR WOOFER** – Don, do you want to address that?

**SERVICE DIRECTOR WITTMAN** - Yes. You are referring to the letter from Elaine Hofius?

**COUNCILMAN MOORE** – Yes.

**SERVICE DIRECTOR WITTMAN** - The property owner of this parcel, just north of Tournament Trail, already removed the house that was there. Their intent is to build a new home on those two acres. It's not going to be developed with condos or multi homeowner units in there. It's already existing property. There will be minimal impact on any storm sewer, if any at all. As far as connecting to the sewer system, the flow from one house is not going to impact the sewer system. There is capacity for an additional home in that sewer system.

**COUNCILMAN MOORE** – What about the ongoing problems they refer to? I haven't been aware of that. We've heard from other areas unless this is something close to what other people... (INAUDIBLE) ... problems with the big rain storms.

**SERVICE DIRECTOR WITTMAN** - The condos closest to Walnut Run are susceptible to flooding when the creek rises. It's the proximity when you build 25 feet away from a receiving stream. Those homeowners need to take added protections to keep their basement dry and a majority of them have. So, just like any other area, if the sub pump fails or there is something wrong with the sanitary lateral or downspout laterals you are going to have issues with water coming into a basement. So, it's not like any other situation where the city can go out and correct it. There is a large drainage area coming into Walnut Run and when the creek comes up they are susceptible to rain induced flooding.

**COUNCILMAN MOORE** – So it's problems with the creek itself rather than the sewer system?

**SERVICE DIRECTOR WITTMAN** – Well... um... yeah. The creek itself, and then their sewer system. It is a private road. It's a private condominium. So, if they are having any issues with their storm sewer drainage, that's the condo's association responsibility to remedy.

**COUNCILMAN MOORE** – Thank you.

**COUNCIL PRESIDENT PETROSKY** - We discussed this at the Technical Review Committee this evening and Don has pretty much shared everything. One thing I did want to mention is there will be a public hearing before the County Commissioners and Don will be there to answer any questions if anything comes up. Thank you, Don. Appreciate that.

**ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **MOTION PASSED**

**RESOLUTION R-33-18** - A Resolution authorizing the Clerk of Council of the City of Cortland to advertise for bids for the Main Street Resurfacing Project, PID 101759 was read and moved by Councilman Moore and seconded by Councilwoman Fleischer.

**COUNCILMAN MOORE** – Is there a timetable for this, Don? Is it starting soon?

**SERVICE DIRECTOR WITTMAN** – This is authorizing the advertisement which will run in the Vindicator, a newspaper of general circulation, August 22<sup>nd</sup> and August 29<sup>th</sup>. The bid opening will be Sept. 17<sup>th</sup>, I believe. Then, we will make an award at the first meeting in October. I will have an ordinance to award the contract. Now, that timeline is based on complying with ODOT’s schedule. We need to have these funds encumbered in October. Whether or not the contractor starts this project in the fall will depend on their availability and what the weather is going to hold out for us. We are using a topcoat of a rubberized asphalt surface course. It holds up better on the state routes. It’s harder to put down. There are more stringent temperature regulations. So, it really depends on the contractor’s schedule and the weather more than likely. If I had any say so in the scheduling, I’d like for it to extend out into the spring.

**COUNCILMAN MOORE** – This is the part of Main St that’s different. The other part we just approved was for 2023 or something? This is a different segment of Main St.

**SERVICE DIRECTOR WITTMAN** – Correct. This will be from McCleary Jacoby up to 46 and then from essentially Walnut, just east of the bridge, out to State Route 11.

**COUNCILMAN MOORE** – Thank you.

**COUNCIL PRESIDENT PETROSKY** - I think the new rubberized surface is innovative. I’m glad you guys looked into that. I think that’s going to be a good thing.

**ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **MOTION PASSED**

**RESOLUTION R-34-18** - A Resolution authorizing the Mayor of the City of Cortland, Ohio to place his signature on the Replat of Lot 7 & part of Lot 8 now known as Lot 355 and part of Lot 356 Cortland Homes Plat No 1 Volume 16 Page 56 City of Cortland Trumbull County, Ohio was read and moved by Councilman Moore and seconded by Councilwoman Fleischer.

**MAYOR WOOFER** - This has been an ongoing thing for many years with these two property owners with this little piece of property. She just wants to change the property lines so that this little section is finally added to her property. So, that's about it, unless Don wants to remark to it.

**COUNCILMAN MOORE** – I have nothing else to add. I think you covered it adequately.

**ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piro, absent; Rowley, aye. **MOTION PASSED**

**RESOLUTION R-35-18** - A Resolution on behalf of the City of Cortland strongly urging the Ohio Governor and members of the Ohio General Assembly to invest the state budget surplus in municipalities was read and moved by Councilwoman Fleischer and seconded by Councilman Rowley.

**MAYOR WOOFER** - This came by the way of the Ohio Municipal League (OML). They are looking out for the municipalities in the State of Ohio. The Governor has additional surplus money again this year that he'd like to put into his rainy day fund. After attending many of the OML meetings over the last few years, pretty much everyone is disgusted with his rainy day fund. They have taken a lot of the money away from each of the municipalities. In our case, since 2012, we've lost over \$1,000,000. This resolution shows we would like to have this money given back to our local governments and not put into this rainy day fund. He is obviously in his last year or so as Governor and we would like something done with this money. We would like to get at least some of the money back to the municipalities. There's a copy of the letter that is being written to the Governor from myself and copies of it will go to Glen Holmes, State Representative and Sean O'Brien, our State Senator as well. I've talked to both of them over the weekend and they are in full support of our resolution and the letter and will also write letters to the Governor on behalf of their constituents.

**SERVICE DIRECTOR WITTMAN** - Excellent letter.

**ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piro, absent; Rowley, aye. **MOTION PASSED**

**RESOLUTION R-36-18** - A Resolution specifying amounts appropriated by account numbers for the City of Cortland, Ohio was read and moved by Councilwoman Keller and seconded by Councilwoman Fleischer.

**COUNCILMAN MOORE** – This is needed to pay for the new vehicles, obviously.

**FINANCE DIRECTOR GIBSON** - Yes. We are transferring some money in between the funds and taking some from the contingencies into motor vehicles.

**COUNCILMAN MOORE** – Is there still some left in the contingencies fund? This doesn't exhaust it?

**FINANCE DIRECTOR GIBSON** - No, not all of it but a lot of it.

**POLICE CHIEF MORRIS** - Later on, you are going to see an ordinance that will cover the financing of these. This is just to put the money in place.

**COUNCIL PRESIDENT PETROSKY** - Thank you, Chief.

**ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piro, absent; Rowley, aye. **MOTION PASSED**

**ORDINANCE O-29-18** – An Ordinance whereby the City of Cortland authorizes funding to S.C.O.P.E., Inc. to support its services for the Cortland Senior Center was read and moved for first reading by Councilwoman Keller and seconded by Councilman Rowley.

**MAYOR WOOFER** - Every year, as you know, because we have a SCOPE center in the City of Cortland, we help provide funding to the County for use of our particular SCOPE facility here. This year it's less than \$10,000. It's \$9,811.20. We are skipping a step. Usually, the Executive Director of the SCOPE facilities will ask us to submit a letter in writing of intent to provide funding and then they take that letter and go to the Commissioners and ask for the money to fund all the SCOPES. This year, he went to the Commissioners and pretty much got the funding so we did not need to submit that letter of intent to SCOPE. So, he has already got authorization from the Commissioners for the funding so now he is directly asking us for the funding. When I say he, I am talking about Mike Wilson. He is the Executive Director of SCOPE downtown. Also, in regards to that, SCOPE is currently in the old post office building downtown. That building was just sold to the Rock of Grace Church in Kinsman. They purchased that building. I spoke to the minister today from Rock of Grace and their intent is to move SCOPE out of there temporarily to their church facility in Kinsman while they are refurbishing the existing SCOPE building down here for their church. Then, they are allowing SCOPE to come back to that building and use that facility for SCOPE after they get open.

**COUNCILMAN MOORE** – They'll be using it on Sundays for the church?

**MAYOR WOOFER** - I don't know what other days they'll be using but that's what they are looking to do. I also talked to the owner of the old elementary school on Pearl and Park. I asked him if he would be interested in having the SCOPE facility located in that building. He was in favor of that so I

gave Mike Wilson that information as well as the Director here in Cortland. They can look into that as a possibility. It wouldn't be the whole building; it would only be part of the building.

**COUNCILMAN MOORE** – That's funny because I had a conversation with Mike last fall.

**MAYOR WOOFER** - Mike?

**COUNCILMAN MOORE** – Wilson. I suggested that to him as some place because there is that new addition, the multi-purpose room and kitchen that is not that old.

**MAYOR WOOFER** - Michael Gitchel who owns that building is not interested in letting them use that portion. It would be the portion closest to the parking lot.

**COUNCILMAN MOORE** – The old portion?

**MAYOR WOOFER** – Yeah.

**COUNCILMAN MOORE** – Really?

**MAYOR WOOFER** – There is an addition, actually, on that end too where offices and so forth are. So, it would be that end of the building including the old gymnasium and stage. I gave them that information. The ball is in their court. They can do whatever. In the mention, SCOPE is not shutting down, in case you hear any rumors. Once you see that renovation going down there, they will be vacating that property temporarily.

**LAW DIRECTOR WILSON** - Jim, so SCOPE is going to move out of their current location and move then in with this church. Do you still want section 2 in the resolution? Are you still going to provide water and sewer to the center? I guess I'm not comfortable with that being in there if circumstances change and they aren't the only entity in the building.

**MAYOR WOOFER** – Okay that's a good point. Should we table this?

**LAW DIRECTOR WILSON** – Table it. Is there a deadline on this? There usually isn't.

**MAYOR WOOFER** – There's no deadline.

**LAW DIRECTOR WILSON** – Why don't we do that and I'll come back with a new resolution. I'll send it to Rhonda for her to share.

**MAYOR WOOFER** - I only just found out today that they closed on that property. At the point I submitted it, I knew they were interested, but the real estate deal had not closed yet. Thank you for catching that.

**LAW DIRECTOR WILSON** – Let’s do that. Why don’t we table it.

**MAYOR WOOFER** - That is not something we would want to provide there.

**COUNCIL PRESIDENT PETROSKY** - So, do people have to withdraw their motions or... how do we do this?

**MAYOR WOOFER** - Or we vote it down.

**LAW DIRECTOR WILSON** – You can do that or vote it down. If you just vote it down I’ll come back with a new one.

**COUNCIL PRESIDENT PETROSKY** – Very fine. Now we know what we’ve got to do.

**ROLL CALL ON O-29-18** - Edwards, nay; Fleischer, nay; Keller, nay; Moore, nay, Petrosky, nay; Piro, absent; Rowley, nay. **ORDINANCE FAILED**

**ORDINANCE O-30-18** – An Ordinance authorizing the Chief of Police to purchase three (3) new 2019 Ford Police Interceptor Sport Utility Vehicles and purchase and install accessories was read and moved by Councilman Edwards and seconded by Councilman Rowley. A motion to suspend the rules was made by Councilman Moore and seconded by Councilwoman Keller. **ROLL CALL ON SUSPENSION OF RULES** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piro, absent; Rowley, aye. **ROLL CALL ON O-30-18** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piro, absent; Rowley, aye. **ORDINANCE PASSED EMERGENCY**

**COUNCIL PRESIDENT PETROSKY** – We kind of went through that quickly, but this is the ordinance you referred to earlier.

**POLICE CHIEF MORRIS** - Correct.

**ORDINANCE O-31-18** – An Ordinance authorizing the Service Director to purchase a Billy Goat leaf/debris mulcher and blower from Bortnick Tractor Sales, Inc was read and moved for first reading by Councilwoman Keller and seconded by Councilwoman Fleischer

**COUNCILMAN MOORE** – Is this new or a replacement?

**SERVICE DIRECTOR WITTMAN** - This is going to be a new piece of equipment. Essentially, when the leaf clean-up starts in Willow Park in the fall, what we do now is basically just mulch up all the leaves. It's burning up gas and wear and tear on the mowers. With this, we will be able to get the leaves all vacuumed up out of the park and compost them down at the lab. We will convert our brush chipping truck to our leaf vacuum truck. This piece of equipment will allow us to do that. And no, we are not going to be going and doing curbside leaf pick up. We need a lot bigger truck to do that.

**ROLL CALL ON O-31-18** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **ORDINANCE PASSED FIRST READING**

**ORDINANCE O-32-18** – An Ordinance amending the Annual Appropriation Ordinance O-09-18 for the City of Cortland, County of Trumbull, State of Ohio, for fiscal year ending on the 31<sup>st</sup> day of December 2018 was read and moved by Councilman Rowley and seconded by Councilwoman Fleischer. A motion to suspend the rules was made by Councilman Rowley and seconded by Councilwoman Keller.

**COUNCILMAN MOORE** - Reason for it?

**FINANCE DIRECTOR GIBSON** - This is to get the funding in place for the new ambulance.

**COUNCILMAN MOORE** - Okay.

**FINANCE DIRECTOR GIBSON** - This is out of the fire improvement fund. We didn't appropriate all that money to be able to spend it all and we now need a new ambulance.

**COUNCILMAN MOORE** - That's what I figured. Thank you.

**ROLL CALL ON SUSPENSION OF RULES** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **ROLL CALL ON O-32-18** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **ORDINANCE PASSED EMERGENCY**

**ORDINANCE O-33-18** – An Ordinance authorizing the issuance of bonds of the City of Cortland in the principal amount not to exceed \$150,000 for the purpose of acquiring and equipping police cruisers, together with all necessary appurtenances was read and moved by Councilman Moore and seconded by Councilman Rowley. A motion to suspend the rules was made by Councilman Rowley and seconded by Councilman Edwards.

**COUNCILMAN MOORE** - Explain how this process works again with the bonds.

**FINANCE DIRECTOR GIBSON** – To do a tax exempt obligation you have to go through a bond counsel and have a bond. You are promising to make sure you pay the bank. Patrick can explain more but that’s basically....

**LAW DIRECTOR WILSON** – You may remember back when we bought the last EMS truck, that required a bond. That required a bond because it was connected to a grant from the Federal Government and the Federal Bank required that. In this situation, there is no grant involved but Chemical Bank is requiring that and as Patti said, the tax exemption comes along with the bond being issued and certified by a certified bond counsel. So we retained the same attorney in Akron that helped us with the fire bond. She’s the one that wrote this ordinance. I wrote the ordinance authorizing the purchase. She wrote the ordinance authorizing the issuance of the bond because it has to be technically accurate to support the bond closing which we will do in about 3 weeks if this passes tonight. Then the money will be in place for Chemical Bank to make the loan.

**ROLL CALL ON SUSPENSION OF RULES** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piro, absent; Rowley, aye. **ROLL CALL ON O-33-18** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piro, absent; Rowley, aye. **ORDINANCE PASSED EMERGENCY**

**APPROVE MAYOR’S APPOINTMENT OF ATTORNEY WILLIAM BROOKER TO THE BOARD OF ZONING APPEALS ~ TERM EXPIRING DECEMBER 31, 2019:**

**MAYOR WOOFER** – So Wendy Bonar, who has been on the Board of Zoning Appeals for many years, has recently sold their property and they have jumped shipped and moved to Howland. So, it left her position vacant until the end of next year, 12-31-19. I spoke with Attorney Bill Brooker. He has agreed to fill her position. I would like your blessing to appoint him to the Appeals Board.

**A motion to approve Mayor’s Appointment of Attorney William Brooker to the Board of Zoning Appeals ~ Term expiring December 31, 2019** was made by Councilman Moore and seconded by Councilman Rowley. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piro, absent; Rowley, aye. **MOTION PASSED**

**REPORTS:**

**FINANCE DIRECTOR’S REPORT:**

**FINANCE DIRECTOR GIBSON** – You have my reports. If you have any questions, I’d be happy to answer them. I want to thank you for supporting the resolution and couple ordinances. They were financial requirements and a little bit of housekeeping in order to purchase the police cruisers and new ambulance down the road. Other than that, I have nothing else.

**POLICE CHIEF’S REPORT:**

**POLICE CHIEF MORRIS** – First of all, thank you for your support with the cruiser project. That kind of came at us in a whirlwind. I want to thank Patti and Patrick Wilson. They were amazing helping me through this and making sure everything got in place in time, Rhonda for doing the ordinances last minute, and the Finance Committee with their guidance when we sat down. I appreciate everyone's help. It's going to be a big morale booster for the officers. We are going to have cars that work. We will be auctioning a couple cars if people want to watch Municibid. They can bid on them and we promise you can have them

We received, I won't call it a grant, in car printers and electronic citations in our cars. It will add to the reporting program you approved several meetings ago. This is through the Dept. of Public Safety (DPS). It will allow officers to electronically write tickets and submit them for court and print them out. DPS provided us with all the equipment which was about \$3,500 for free. It did not cost us anything. Officer Rice has put in a lot of work into making them work in the cars. Once they are up and running, if you would like to see them we will be happy to show them to you.

The Attorney General's Office announced recently that with the Ohio Bureau of Worker's Comp money they were going to purchase bullet proof vests for police. We are due for 4 officers to get vests in 2019. They are about \$1,200 apiece. The federal grant usually only pays about 50%, the Attorney General's Ohio Bureau of Workers Comp grant will pay 75% so we have applied for that. Hopefully, we will hear in 30 days. Once that happens, I will come back to you with an ordinance for the 4 vests. Even though the officers are set to get them replaced until 2019, I don't want to lose this funding opportunity. So, we will probably get those purchased as soon as that money is approved by the AG's Office. That's about \$4,800. We will have to come up with about \$1,200 of it.

We auctioned off the last cruiser for about \$2,300. That's what we got for it on Municibid. Officer Smith did a good job of coordinating that along with some other surplus property.

Chief Andrews had applied for a grant that got put on hold, if you remember. I've been re-contacted by the Feds that said they are going to release that money. I have some final paperwork to do but hopefully we will receive about \$3,400 for the state on that grant. That's to pay for some of the equipment that went into our most recent cruiser. Other than that, you have my report and I'll entertain any questions you might have.

**COUNCIL PRESIDENT PETROSKY** - Nice job spending your money wisely.

**POLICE CHIEF MORRIS** -Thank you.

**FIRE CHIEF'S REPORT:**  
*(FIRE CHIEF REA ABSENT)*

**SERVICE DIRECTOR'S REPORT:**

**SERVICE DIRECTOR WITTMAN** – You received my monthly report. Just an update, we did have our Technical Review Meeting today so you will get the minutes from that. Some ongoing projects: the Cedar Waterline Replacement Phase 1 – the new line is in service and the old line has been taken out of service. The City's Service Dept completed the connection of all the homes along that stretch of

roadway, 350 feet. So, they are all connected to the new line. That allowed us to take the old one out of service. We still have a little bit of clean up as far as physically abandoning the line then we will go in repairing the driveways and landscaping and then that project will be completed.

The other ongoing project we have is the asphalt resurfacing. That should be starting this week. They will be in town milling the roadways and paving will start sometime next week. That's the last I heard. If there are any other updates it will be in the eNews or I'll get the word out to people. The contractor was able to push it back a week so they can accommodate the site work over at the middle school so they not running trucks on our new roadway. It's a short window of them getting done and before school starts.

**COUNCIL PRESIDENT PETROSKY** - Thank you for coordinating that.

**SERVICE DIRECTOR WITTMAN** – Other than that, I'll entertain any questions that council may have for me.

### **MAYOR'S REPORT**

**MAYOR WOOFER** – As you know, Jim Bradley was here at the last council meeting and had proposed the superhero signs. I don't know if you've seen them or not but I made a donation of the signs to the city. So, we have 2 signs on either side of the parking lot out here City Hall and one in place at Willow Park and one at Pearl Park as well. Hopefully, other businesses will fall in suit. Patti's business, Furniture Décor and More, was the first business to purchase a sign and put one up at her facility. If anyone else is interested in that program, they can contact him directly. I don't have his number directly. I'm sorry about that. I believe he started a Facebook page?

**COUNCILWOMAN FLEISCHER** - He did start a page, I think it's called...

**MAYOR WOOFER** – Superheroes?

**COUNCILWOMAN FLEISCHER** - I think it's called that.

**MAYOR WOOFER** – The information can be found under superhero on Facebook. I thank him for that. It's a great service in our community by offering designated parking. Jim Bradley's phone number is 330-720-3951. So if you know any businesses in town that you can talk to that would like to add one of these signs we'd certainly like to see it.

- Fall Clean Up will be Oct 4<sup>th</sup> and Oct 5<sup>th</sup> of this year.
- This is a nice thing to announce tonight because we have people here from the Trumbull County Health Department. We received a \$2,500 grant from the Trumbull County Health Department for our mosquito spraying. We thank you for that.
- Also, this gives me great pleasure to talk about some of the things we have saved money on in the last two year because of Patti, myself and Don doing our due diligence to try to save money for our residents. Our most recent feather in our hat was we looked at our phone system here in

the City of Cortland and what we spend each year with Century Link. We compared prices with Spectrum, went back to Century Link, and they renegotiated our program. No changes as far as phone or phone lines or anything else. Because of doing that and telling them we were looking at different companies etc., they came back with a new proposal that we are going to save \$19,127.76 a year off our phone bill here in the City of Cortland. That should have been done a long time ago and it wasn't. It is now and we are saving money. I thank Don and Patti for helping with that project and sitting in on a couple phone conversations with Century Link and interviewing Spectrum as well. Also, since 2016, we have saved by going with our municipal pool, PEP program, out of the State of Ohio; we are saving \$23,016 a year on our property insurance. Just by switching over to the pool. I also have Don Moore to thank for that because he sat in on these meetings and his expertise, of course, is insurance. He was very helpful in that change of companies. Also, we are saving \$26,500 a year on our HSA deductions. Patti can speak to this better than I.

**FINANCE DIRECTOR GIBSON** – We fully fund the HSA's. When I first started it was at \$5,000 for a family and \$2,500 for a single. In meeting with Dan Caparso, our health insurance representative, he's been trying to come out here and meet to look at different insurance and different options. This was the first year he actually got to come out and meet. He showed us some different options. Keeping the insurance relatively the same, the out of pocket for the employees was even better. But last year our deductible was \$4,000 for a family and \$2,000 for single. So, that's where our savings came in. We weren't paying the \$5,000 and \$2,500. So, insurance goes up every year but at least with the HSA deductibles and funding them we always save a little bit of money that way.

**MAYOR WOOFER** – Our total savings since 2017 to the City has been \$68,643.76.

**COUNCIL PRESIDENT PETROSKY** - Congratulations.

**MAYOR WOOFER** – Everybody helped. Thank you.

**COUNCILMAN MOORE** - You did cut the ribbon at the new gazebo?

**MAYOR WOOFER** – Yes. Lake Vista installed a new gazebo in the elderly wing.

**COUNCILMAN MOORE** - In the courtyard.

**MAYOR WOOFER** – Yes, in the court yard. There was no shade in that particular area for the elderly people to sit. That money was raised privately and was funded through their foundation. So, we had a ribbon cutting for that.

As far as the Veterans Park, things are moving along there. Moody plumbing is installing all the underground plumbing. I think they may have completed that today. So, they'll be doing some concrete work here pretty soon. You'll see things shaping up a little better now they've got the ground work

done. The electrician has to come in and do some things before they can do some additional pouring on concrete. That's moving along quite well.

**NO COMMITTEE REPORTS**

**SET DATE FOR FIRST COUNCIL MEETING IN SEPTEMBER ON TUESDAY, SEPTEMBER 4, 2018 (MONDAY, SEPTEMBER 3, 2018 IS LABOR DAY ~ CITY OFFICES CLOSED):**

**A motion to set date for first Council Meeting in September on Tuesday, September 4, 2018 (Monday, September 3, 2018 is Labor Day ~ City Offices Closed)** was made by Councilman Rowley and seconded by Councilwoman Keller. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **MOTION PASSED**

**TRUMBULL COUNTY HEALTH DEPARTMENT TO ADDRESS COUNCIL REGARDING TOBACCO 21:**

**SANDY SWANN, DIRECTOR OF NURSING ~ TRUMBULL COUNTY HEALTH DEPARTMENT** – We have a grant for the past couple years. It's our tobacco youth prevention and cessation grant. This year they have added some components to that. The last few years we worked with the youth students at Lakeview Schools in your community to put together tobacco prevention campaigns and projects and information out there for the youth. We've also worked with them in doing compliance checks at the venues that sell tobacco products. This year they have added two components, smoking cessations and second hand smoke...

*(INAUDIBLE ~ PAUSE IN RECORDING)*

**SANDY SWANN** – ...Warren City and Cortland as our second city since we have a history of working with the youth in Cortland City and at the Lakeview Schools. This year we plan to put some information out to the public in Cortland City about smoking cessation and what's available out there for people who smoke and would like to quit. We are also putting together information that we will share throughout different types of media in Cortland City about secondhand smoke. What second hand smoke is and some of the health effects second hand smoke can cause. That is our plan for this year. I oversee the grant. I make sure the activities we choose get completed and I receive the budget. Rita and Terri are my 2 public health nurses. They will be the ones working with the students and community on the activities. We welcome suggestions you would want us to work on in your community. One of the reasons we chose your community, besides working with the youth, was your efforts in making your parks smoke free. That was great to see and we commend you on that. So, if you have any ideas or suggestions we are open to work with you. We do have funding for this and we would like to direct it towards your community for prevention activity.

**TERRY MARRICK, PUBLIC HEALTH NURSE ~ TRUMBULL COUNTY GENERAL HEALTH DISTRICT**

– Thank you for having us here tonight. Last year we had a STAND group for youth between 11 and 18 years of age at Lakeview High School. We were interested in them because they wanted to have a smoke-free lifestyle and get that message out to their peers. The focus was to provide the students with the knowledge and a united voice to get that message out to the city, children, parents and friends. The kids chose different projects to do. The first thing they did was school announcements, anti-smoking messages for the students. For 3 weeks every morning they would give one message before the school announcements. We did a little survey and it was very successful. The kids thought they learned a lot of information they were not familiar with. The second thing they did was a pledge banner. They designed an anti-smoking tobacco message on that. Then they had a little rally and all the students that were present that day signed it and signed an agreement that they would not touch tobacco products. 270 students signed the pledge banner. You have 310 students in your school. It was very successful. The third thing they did was create a Facebook and Twitter page. With the Facebook and Twitter pages, there were 347 views on Facebook and 67 on Twitter. That's good. What we were really happy about was the Lakeview kids did a Snapchat geofilter. I didn't know what that was so I had a lot of help with that one. On their Snapchat, they designed the outside picture on it so when they sent a little snap message to their friends that picture shows up with every message and was an anti-tobacco and anti-smoking message. They had 88,300 hits on that. They did wonderful with that. We worked with 2 other local schools. They did a YouTube message with WFMJ. Those kids got 23,000 hits on that. They worked on a Public Service Announcement (PSA). It ran 96 times. With a PSA, they created it and then they did the commercial themselves. It was impressive. On the PSA, 234,000 people viewed those commercials over the time it ran. This year we would like them to do a new PSA and see what the Lakeview High School students can come up with and also put that on WFMJ for them. We are going to do a lot of new second hand smoke and anti-tobacco messaging and another banner project. They will do posters for your community. The poster will have cards on them to tell them who they can contact for say, smoking cessations. We have 3 sources in Trumbull County they can contact. That will give the community a lot of information on that. One of the posters we would like to put in your park. I understand you have a bulletin board in your park. We would like to put it there. That's about it.

**MAYOR WOOFER** - We have 2 of those, by the way. There is one in each park.

**TERRY MARRICK** – You do? Beautiful. So, what we want to do is have the Lakeview kids really stay involved in your community. They are really excited about it and they have learned a lot and given a lot.

**MAYOR WOOFER** - Do one of you want to talk about Tobacco 21?

**SANDY SWANN**- Yes, Jenna will.

**JENNA AMERINE, HEALTH EDUCATOR/PLANNER ~ TRUMBULL COUNTY GENERAL HEALTH DISTRICT**

– First of all, does anyone have any questions on those projects? So yes, the (INAUDIBLE) has been great and in meeting with Mayor Woofter, it came up here that people had asked about Tobacco 21 because we are working on that under my grant which is a little different than theirs at the creating of the communities grant at Warren City. Youngstown City is also looking at it. I told Mayor Woofter I would bring some information and talk to you all and explain and answer any questions you have about Tobacco 21. So, let me hand these out real quick. There should be enough copies for everyone.

***(PASSES OUT BROCHURES ON TOBACCO 21)***

**JENNA AMERINE** - The first brochure coming around is actually the STAND group, I believe it was the Lakeview students, put together and we've been using to help promote Tobacco 21. They went and did research on Tobacco 21 and put that together to provide information. The others are some coalitions throughout the State of Ohio. Tobacco 21 is raising the purchasing age from 18 to 21. There are high rates of teen smokers throughout the country, but Ohio especially. When you raise the purchasing age from 18 to 21, that gives the 15 and 16 year old less access to 18 year olds in high school and/or friends who are older. It makes a barrier for them to be able to access those tobacco products. There is a lot of research out there showing the sooner a kid starts smoking the much likely they are longer to stay and not quit. This is to help prevent the kids from even beginning smoking so they will hopefully not become smokers or they will less likely become addicted. There are five states in total on that first pamphlet of information. There are five states in the United States where the whole state has gone Tobacco 21. There are quite a few municipalities throughout the country, and we have 10 currently in the State of Ohio working on Tobacco 21. One of the key things with Tobacco 21, is most cities, if you don't already, like to implement a tobacco retail licensing system. That's how it helps regulate everyone. This can also include the e-cigs and vape shops if you have those in your community. A lot of the e-cigs and vape shops are considered tobacco products but if they are only selling e-cigs and vapes, they are not looked at the same as a tobacco retailer. This helps regulate which is why some communities went earlier on before they became tobacco products to really regulate that. By having the tobacco retail licensing, it's giving them another license. I don't know if you already have that in place. They pay a small fee. It also then gives you all of your tobacco retailers and it helps with enforcement on however you choose to do enforcement. Enforcement is a very key part that you need to consider if you choose to do Tobacco 21. There are two ways to do it. The criminal way, where we do the compliance checks and Chief Morris and his officers would be out checking. This is actually not the preferred way to enforce because we don't want this to be a scare tactic and we don't want to put the police officers in that position. Then, there is the civil enforcement, when you have the tobacco retailing license. If you have a sanitarian, usually the bigger cities have a sanitarian, or someone else you can send out, who follows up when they get their license and makes sure they explain everything and if you have any reports. There are different types of way. Columbus City has the golden standard legislation in the State of Ohio that the American Heart Association, American Lung and American Stroke recommend that has the enforcement included in there. I did not bring that because I knew you all were

in talks of it. So, I wanted to give you some background information and I'm here to answer any questions and get you any answers. If I can't answer it I will get you answers if you are interested in it. With that being said, I will open it up if anyone has any questions.

**MAYOR WOOFER** – Generally, what is happening in these cities, they are passing an ordinance to be put on their city books and enforcing it. Patrick, do you know anything about this?

**LAW DIRECTOR WILSON** - I'm just hearing about it for the first time.

**MAYOR WOOFER** – I'm just wondering how it would have to be... The ordinance would have to be presented to council to change the legal buying age from 18 to 21. So, the city council would pass that and then what?

**LAW DIRECTOR WILSON** – Well, then it would be up to how you enforce it in the city. You are a charter city so you can pass that legislation and restrict it; but it would only apply to the stores here in town.

**JENNA AMERINE** – Right. So, it would only apply to the stores within the city limits that you would have jurisdiction over.

**MAYOR WOOFER** – Would you be able to provide to council some sample ordinances from different cities more our size?

**JENNA AMERINE** – Yes.

**MAYOR WOOFER** – That might have a charter form of government?

**JENNA AMERINE** – Yes. I can get those. Size wise, I know Powell and Dublin, all the suburbs of Columbus, have passed it which tend to be bit smaller with the number of tobacco retailers that they have. I will also send the Columbus City one. Cleveland has one as well. Akron is the most recent one that just passed. There was a lot of media attention about Akron's. When I get those do you want me to send them to both you and Patrick?

**MAYOR WOOFER** – Yes, please. Thank you.

**COUNCILMAN MOORE** - Has there been a movement to do this state wide?

**JENNA AMERINE** – Yes, I'm sorry. That is the one thing I wanted to add. They are talking about this at the state level but it's going to be 3 to 5 years before we see it even being on the ballot, most likely. Partly the reason is when they present it at the state level they want to say look, we have all these municipalities that are on board and already practicing it locally. That's the support to really get the

state ballot initiative going. It is the recommendation to help with your tobacco smoking rates. Trumbull County has one of the highest smoking rates, especially with the teens, hence why we have these youth STAND groups and these other additional grants. I don't know how many tobacco retailers are in Cortland City, but there are 250 total in the County and 51 of those alone are in Warren City. That is why we chose Warren City as the first location to look at Tobacco 21.

**SANDY SWANN** - We are one of the county's highest retailers per population.

**JENNA AMERINE** – Yes. That doesn't include... if it's just selling e-cigs and vapes that have popped up in the last couple years, those aren't really counted in any of our numbers that we have because they haven't had to be regulated.

**COUNCILMAN MOORE** - So, basically it's sales and not someone who is caught with cigarettes. It's not possession but sales.

**JENNA AMERINE** – Correct, it's just the sales. You can be 18 or 19 and if an officer sees you smoking the cigarettes they can't do anything about it. But, you can't purchase it. That's the other thing I wanted to point out. The reason they choose the civil enforcement, or prefer that instead of the criminal, it is just against the store and making sure the store is training their cashiers. Now, it is really against the person that sold them the cigarettes.

**COUNCILMAN MOORE** - The Circle K gas station in Bazetta.

**MAYOR WOOFER** – Where the BP is.

**COUNCILMAN MOORE** - That's Bazetta. They can still sell it even though that's right in the city almost.

**LAW DIRECTOR WILSON** - That's right.

**MAYOR WOOFER** – But still, that's Bazetta. Anyway, that would be up to council whether you would want to look at this and take it any further or not. We will get some additional information from your Dept. for them to review and decide.

**JENNA AMERINE** – Yes. If you need any help with anything or have any questions, feel free to send me an email. I have some business cards. I can reach out to the state level. In my grant at the state level, there are quite a few cities that have already passed this and are currently working on it in the State of Ohio. We can get those resources to answer those questions for anyone who is interested.

**MAYOR WOOFER** – The City of Cortland, without having our police dept try to enforce that, doesn't really have anyone else to enforce it.

**JENNA AMERINE** – Right. I will double check and see how some of the smaller cities are doing it. I'm not aware of that. It has mainly been the bigger cities who have passed it. I know some of the smaller cities are showing interest now and are working on it currently in this year and the next couple years. So, maybe we will have to figure something out.

**MAYOR WOOFER** – Would the Health Dept provide any help with that?

**JENNA AMERINE** – That is something we would have to talk to our Health Commissioner about.

**SANDY SWANN** - We can talk to him about that.

**MAYOR WOOFER** – Spot checks.

**JENNA AMERINE** – They do compliance checks.

**MAYOR WOOFER** – Yeah, you do them now, right?

**JENNA AMERINE** – Yes. We've had some in this area.

**COUNCIL PRESIDENT PETROSKY** - Do you do the training of the business owners?

**JENNA AMERINE** – It is how you choose to do it. We can help with that. We can look into see how places. I would recommend, if you choose to pass this, a phased approach. You don't pass it and tomorrow you have to be 21 to buy cigarettes. We obviously don't want that. We don't want the businesses to feel attacked in that sense. So, there would be different stages and it all depends on how you contact them. If you have to set up a tobacco retail licensing program it's going to take much longer. It may be a year from that you actually start implementing it and enforcing. You need to plan for other things; and you have to figure out the enforcement aspects. We can provide all that information; we have all that. It's how best fits your community with logistics and operations. Every city is different at this point.

**COUNCIL PRESIDENT PETROSKY** – Thank you.

**JENNA AMERINE** – You're welcome.

**MAYOR WOOFER** - Thank you, ladies.

**TERRY MARRICK** – I would just like to ask. With our grant, we have to have everybody sign this sign in sheet. Can you do that?

**COUNCIL PRESIDENT PETROSKY** – Sure. Just wait until we adjourn the meeting, if you don't mind.

**TERRY MARRICK** – That would be fine.

**NO QUESTIONS OF COUNCIL FROM AUDIENCE**

A motion to adjourn the meeting was made by Councilman Moore and seconded by Councilman Edwards. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piro, absent; Rowley, aye. **MOTION PASSED**

**Meeting adjourned at 8:05 p.m.**

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**CLERK OF COUNCIL**

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**PRESIDENT OF COUNCIL**