

REGULAR COUNCIL MEETING – 7:00 P.M.

The Council of the City of Cortland met in regular session on Monday, February 5, 2018 at 7:00 p.m. at the City Administration Building, 400 N High St, Cortland, Ohio with Council President Petrosky presiding. Members of Council present were James Edwards, Kathy Fleischer, Patti Keller, Don Moore and Kevin Piros; absent was Scott Rowley. Also present at the meeting were Mayor Woofter, Law Director Wilson, Finance Director Gibson, Police Chief Andrews, Service Director Wittman and Clerk of Council Horn; absent was Fire Chief Rea.

A motion to approve Council Minutes from the January 16, 2018 Regular Council Meeting was made by Councilman Piros and seconded by Councilwoman Keller. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, absent. **MOTION PASSED**

A motion to approve Schedule of Bills to be paid totaling \$61,087.97 was made by Councilman Moore and seconded by Councilwoman Keller.

COUNCIL PRESIDENT PETROSKY - Make sure you have your revised set here. What did you remove?

FINANCE DIRECTOR GIBSON – We removed the Trumbull Transit.

MAYOR WOOFTER - The reason we did that was because we had approved in 2013 the Trumbull Transit Authority’s normal payment to be paid every year without having to come back to council. But this year we received an increase from them at the last minute. The difference between the two was not very much but...

FINANCE DIRECTOR GIBSON – It’s not very much but the new amount is \$3,552.

MAYOR WOOFTER – Additional.

FINANCE DIRECTOR GIBSON –No, that’s the total, \$3,552.

MAYOR WOOFTER – Oh, okay. But what’s the difference?

FINANCE DIRECTOR GIBSON – Only a couple hundred dollars, I want to say. It’s based on the 2000 Census. From 2017 on, it is supposed to be based on the 2010 Census. The girl that figured the invoice made an error. It was just sent at the end of last week.

MAYOR WOOFTER – Also, I’m going to ask them for a current detailed report of where the money is going so you guys can have the information.

COUNCIL PRESIDENT PETROSKY – And the ridership?

MAYOR WOOFER – Yes. There have been a lot of questions lately about that, especially in the Tribune. I want you guys to have an updated report as to what’s going on and where they are spending money.

COUNCIL PRESIDENT PETROSKY – Very good. Thank you.

COUNCILMAN MOORE - Patti, you asked about the new format? I for one like it. I like the detail.

FINANCE DIRECTOR GIBSON – The detailed format or we can just do the one or two pages. It’s up to what council likes.

COUNCILWOMAN KELLER - I like the detail.

COUNCILMAN PIROS - I like the detail.

COUNCIL PRESIDENT PETROSKY – Looks like everybody likes the detail; at least the majority does.

ROLL CALL - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, absent. **MOTION PASSED**

NO OLD BUSINESS:

NEW BUSINESS:

ORDINANCE O-01-18 – An Ordinance authorizing the Police Chief to purchase accessories and installation of the accessories in the 2018 Ford Police Interceptor Sport Utility Vehicle was read and moved for first reading by Councilman Edwards and seconded by Councilman Moore.

POLICE CHIEF ANDREWS - Just a heads up, this is much like years, it’s all under GSA or the State Co-Operative purchasing amount. The only exception, this one is a little different, is the quote from Estes AWS. It’s the gun mounts that will go in the back of the cruiser now instead of the traditional ones that we’ve had up in the front seat. It’s the first time we are trying those. It’s still under the amount so we are good. They have talked to a few people. The reps actually came out. Other than that we are good to go.

MAYOR WOOFER – What’s the advantage of having the gun mounts in the back? Do you mean in the far back of the SUV?

POLICE CHIEF ANDREWS - Right. The ones that are in there now really limit the availability to get them out quickly so they are going to try this. Here again, this is still a learning curve.

MAYOR WOOFER – Aren't they going to have to get out of the vehicle now?

POLICE CHIEF ANDREWS - It's really not a bad idea anyway. We should be out of the vehicles. So we can access those instead of using the vehicle as a shield if you will.

COUNCILMAN MOORE - They still have their side arm on them, obviously.

POLICE CHIEF ANDREWS - Right. Again, this is new technology for us. So, we have a chance to see with the old SUV that we are still working with now and the new one that we get hopefully by this summer what works best for us and what doesn't work.

MAYOR WOOFER – How about the SUV that we just...?

POLICE CHIEF ANDREWS - If we like what we are going to be putting in it we can always retro-fit it. So, there again, we won't do that if we don't have to.

On a secondary note, I got a grant that I applied for in October. Traditionally, I've received this. It's a JAG grant through the Feds and through the State. We usually hear by now whether or not we received it and nobody has. Everything is getting held up in Columbus for some reason. If we get that, it's usually around \$8,000 to \$10,000 which will all be put towards this. My budget can sustain it without this but it's always nice to use State and Federal monies to do that.

ROLL CALL O-01-18 - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piro, aye; Rowley, absent. **ORDINANCE PASSED FIRST READING**

ORDINANCE O-02-18 – An Ordinance amending Part Five General Offenses Code of the City of Cortland's Codified Ordinances by establishing Section 521.101 to prohibit smoking in City Parks was read and moved for first reading by Councilman Piro and seconded by Councilwoman Fleischer.

COUNCILMAN PIROS - Will that be added to our existing rules to notify people at the park? Is it on rules now?

COUNCIL PRESIDENT PETROSKY – Our signage?

COUNCILMAN PIROS - Our signage at the parks. Is there anything mentioning no smoking?

SERVICE DIRECTOR WITTMAN – No because it never was a rule.

COUNCILMAN PIROS - So, we will add that to the signage? Get new signs?

SERVICE DIRECTOR WITTMAN - We will make sure the signs are posted accordingly at all entrances to the parks.

COUNCILMAN MOORE - Was there a reason for this, Don?

SERVICE DIRECTOR WITTMAN – It was just something that came out of the Parks Board in their desire to make the parks non-smoking.

COUNCILMAN MOORE - Are most parks doing this in communities now?

SERVICE DIRECTOR WITTMAN - I did not do a survey of them but there are several that have gone to non-smoking in outdoor areas as well.

COUNCILWOMAN FLEISCHER - I will say I did see on-line somebody complaining about people smoking around the splash pad last year. So, that might be why.

COUNCILMAN MOORE - Could be.

COUNCILMAN PIROS - One more question. So, this will basically include the parks and then for all public-owned property would then be non-smoking, correct?

COUNCILMAN MOORE - It specifies parks.

COUNCILMAN PIROS - Yes, I know but we already have non-smoking in all of our buildings, right?

SERVICE DIRECTOR WITTMAN - Yes, it's Ohio Revised Code.

COUNCILMAN PIROS – Right. But this would pretty much include all of the city-owned...

MAYOR WOOFER - Someone could stand outside city hall and smoke.

COUNCILMAN PIROS – Okay.

MAYOR WOOFER - So, no. It's not going to prohibit that.

COUNCILMAN MOORE - But in a city park it can't be outside.

MAYOR WOOFER - Right. It's park property. Like Don has said before, we are legislating common sense.

COUNCILMAN MOORE - Well, I understand there is no enforcement unless someone resists it, right?

MAYOR WOOFER - Right. We don't want to burden the police dept.

COUNCILMAN MOORE - If you ask someone to stop smoking and they comply they aren't going to give a ticket because they were.

POLICE CHIEF ANDREWS - Correct.

ROLL CALL O-02-18 - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piro, aye; Rowley, absent. **ORDINANCE PASSED FIRST READING**

ORDINANCE O-03-18 – An Ordinance authorizing the Service Director to purchase a fluoride meter from USABlueBook was read and moved for first reading by Councilman Piro and seconded by Councilman Moore.

COUNCILMAN MOORE - Is this new or replacing something we had?

SERVICE DIRECTOR WITTMAN – Replacing something that we have. It's an existing meter. It was failing so we want to get this ordered so we can check our daily fluoride reading.

COUNCIL PRESIDENT PETROSKY - Don, how long should the fluoride meters last?

COUNCILMAN PIROS – How old is the one we have?

COUNCIL PRESIDENT PETROSKY - No standard?

SERVICE DIRECTOR WITTMAN – I don't know how old the one we have is. It's probably 20 years old or so.

COUNCIL PRESIDENT PETROSKY - I was just curious. Thank you.

ROLL CALL O-03-18 - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piro, aye; Rowley, absent. **ORDINANCE PASSED FIRST READING**

REPORTS:

FINANCE DIRECTOR'S REPORT:

FINANCE DIRECTOR GIBSON – I will do the detailed report on the payments now for everybody. I really have nothing else at this time. If you have any questions, I'll answer them.

POLICE CHIEF'S REPORT:

POLICE CHIEF ANDREWS – We hired Robin Hager. She is our new Administrative Assistant. You might have seen it on Facebook. Robin has extensive years through Warren PD as the dispatcher. She was a supervisor there. When the dispatcher changed over at the 911 Center she chose not to go there. She went to the Pennsylvania Police where she works part time as a dispatcher. She is going to continue to do that. She lives in Cortland with her husband and 2 boys who are in the school system. She should make a good fit. You also should have my Yearly Report, I believe. Other than that, I'll answer any questions that you may have.

COUNCILMAN MOORE - Good job on the Annual Report, by the way. I have a question on the Summary of Criminal Complaints. You know these from year to year. Any trends or any concerns you have? Anything standing out?

POLICE CHIEF ANDREWS – No. Everything has been pretty consistent.

COUNCILMAN MOORE - Good. Thank you.

FIRE CHIEF'S REPORT:

(FIRE CHIEF REA ABSENT)

SERVICE DIRECTOR'S REPORT:

SERVICE DIRECTOR WITTMAN – The Monthly Report was emailed out today. Also, the Annual Report was submitted last month. (INAUDIBLE)... questions council may have.

COUNCILMAN MOORE - Good job on the Annual Report, very detailed. Just letting you know we do read it.

SERVICE DIRECTOR WITTMAN – Thank you. It's evolved over a number of years. It's gotten easier every year to get that put together. If there is anything else you'd like to see in that let me know. Or if there are things you don't think are pertinent I can redact them. I think it is pretty comprehensive as far as the data for the water and sewer systems.

COUNCILMAN MOORE - It kind of makes a nice summary of everything we have gone through during the year that we can glance at. Thank you for the effort.

MAYOR'S REPORT

MAYOR WOOFER – I really don't have anything for this evening. Dee Dee you can pass this on to your husband, I would like to thank the Rotary Club for the decorating and un-decorating of Rotary Park. I see they took care of that on Saturday.

COUNCIL PRESIDENT PETROSKY - Yes they did.

MAYOR WOOFER – I appreciate that. It was the last remaining evidence of Christmas we had in the city. It was nice to see that come down.

The City Welcome Packets which is what we distribute to all new water account individuals; that's how we determine if they are moving into the city or not. We send out a Welcome Packets to all the new residents. Typically, we don't do this for renters, but we do for the permanent residents. So, when new residents move into the city, our Police and Fire Depts. personally deliver a Welcome Packet to their home. I thank both departments for doing that. These packets include a letter from the Mayor, a map of the City as well a listing of important phone numbers in the community. Businesses and/or organizations can donate items to the Welcome Packets each year. So, we ask our local businesses in the city to contribute. It's much like a welcome wagon packet like they used to deliver during the old welcome wagon days but it's from us. It's nice to do.

COUNCILWOMAN KELLER – Jim, why don't we do it for renters?

MAYOR WOOFER – It's hard to track them.

COUNCILWOMAN KELLER - They have to have water don't they?

MAYOR WOOFER – No.

COUNCIL PRESIDENT PETROSKY - Not necessarily.

MAYOR WOOFER – If they aren't paying for a water account...

COUNCILWOMAN KELLER - So, if anyone is paying for water you just...

MAYOR WOOFER – Right. That's how we determine if someone moves into the city.

COUNCILMAN MOORE - Jim, we had this discussion early last week regarding the Lake Vista Villa owners. Their water is paid by Lake Vista but yet people move in there and make quite an investment when they come in. Not the apartments but the villas.

CLERK OF COUNCIL HORN - Just so you know, on those, I contact the manager of Lake Vista and when they get new residents at the Villas they are notified that they are welcome to come in and pick up their packet. There are 4 or 5 senior places like Lake Vista, Creekside Commons, etc. We let the managers know there are packets for whoever moves in there.

COUNCILMAN MOORE - Someone brought it up at the Garden Club meeting last week so my wife brought it to me and I thought I'd pass it along.

MAYOR WOOFER – Last year, over 40 companies participated and we had bags full of wonderful items such as pens, pencils, note pads, magnets, coffee, compact mirrors, ice scrapers, tape measures, brochures, pamphlets, and coupons to name a few. It’s a very nice gift from the City. We would like you to continue doing that. So we are asking businesses to participate. We do send out letters to businesses and organizations. They went out last month. If you know of a business and/or organization that would like to participate please refer them to Rhonda. There is no cost to participate. We simply need a supply of 100 items by March 19th. Last year we did about 90?

CLERK OF COUNCIL HORN - 106.

MAYOR WOOFER – The city offices will be closed Monday, Feb 19th for Presidents’ Day. Republic trash/recycling collection will be on normal schedule this week

A motion to set date for second Council Meeting in February for Tuesday, February 20, 2018 at 7:00 p.m. (*Presidents’ Day is Monday, February 19, 2018 – City Offices Closed*) was made by Councilman Moore and seconded by Councilwoman Fleischer. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, absent. **MOTION PASSED**

NO COMMITTEE REPORTS

NO QUESTIONS OF COUNCIL FROM AUDIENCE

ANNOUNCEMENTS:

COUNCIL PRESIDENT PETROSKY – A reminder there is Public Hearing on the meeting we just set on Tuesday, Feb 20th at 6:15 p.m. regarding amending the zoning code.

A motion to adjourn the meeting was made by Councilman Piros and seconded by Councilwoman Keller. **ROLL CALL** - Edwards, aye; Fleischer, aye; Keller, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, absent. **MOTION PASSED**

Meeting adjourned at 7:21 p.m.

CLERK OF COUNCIL

PRESIDENT OF COUNCIL