

**SPECIAL COUNCIL MEETING ~ WEDNESDAY, NOVEMBER 23, 2016 ~ 12:00 P.M.**

The Council of the City of Cortland met in Special Session on Wednesday, November 23, 2016 at 12:00 p.m. at the City Administration Building, 400 N High St, Cortland, Ohio with Council President Dennis Linville presiding. Members of Council present were Patti Keller, Don Moore, Deidre Petrosky, and Scott Rowley; absent were James Edwards and Kevin Piros. Also present at the meeting were Mayor Woolfer, Law Director Wilson, Finance Director Moyer, and Clerk of Council Horn.

**ORDINANCE O-49-16** – An Ordinance creating the position and setting the salary and benefits for a Deputy Finance Director for the City of Cortland was read and moved by Councilwoman Petrosky and seconded by Councilman Moore. A motion to suspend the rules was made by Councilman Rowley and seconded by Councilwoman Keller.

**MAYOR WOOFER** – We created a position of Deputy Finance Director, enabling a person to be able to work with our Finance Director for up to 3 months, depending on experience, until the end of Fran’s tenure which will be the last day of March 2017. Hopefully, this person we hire for the Deputy Finance Director position works out and then I’ll instate upon council’s approval as the Finance Director.

**COUNCIL PRESIDENT LINVILLE** - If this person becomes the Finance Director, we won’t need another Deputy Finance Director, right?

**MAYOR WOOFER** – That’s correct. This position will go away.

**LAW DIRECTOR WILSON** - You won’t even need to vote on anything. It will terminate either way, even if it’s not filled. It will go away March 31<sup>st</sup>.

**ROLL CALL ON SUSPENSION OF RULES** - Edwards, absent; Keller, aye; Linville, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **ROLL CALL O-49-16** - Edwards, absent; Keller, aye; Linville, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **ORDINANCE PASSED EMERGENCY**

**MAYOR WOOFER** – The advertisement for this position is in front of you. We will be advertising in the Tribune, the Vindicator, and on the Ohio Municipal League website. It will be in the papers on Nov 27<sup>th</sup> and Dec 4<sup>th</sup>. We will be taking applications up until Dec 12<sup>th</sup>. Originally, we talked up until Dec 9<sup>th</sup> or 10<sup>th</sup> but we extended it until Monday when we are open because those dates fell on a weekend. Also, it will be on the Ohio Municipal website at no charge because we are members of the League. That will run every day until Dec 12<sup>th</sup>.

**COUNCILMAN MOORE** - Are we putting it in our website too?

**MAYOR WOOFER** – Yes, it will be on the website and it will be going out in today’s newsletter to the community. Thank you Don, I failed to mention that.

**A motion to adjourn the meeting was made by Councilman Moore and seconded by Councilwoman Keller.**

**ROLL CALL** - Edwards, absent; Keller, aye; Linville, aye; Moore, aye; Petrosky, aye; Piros, absent; Rowley, aye. **MOTION PASSED**

Meeting adjourned at 12:05 p.m.

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CLERK OF COUNCIL

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PRESIDENT OF COUNCIL