

REGULAR COUNCIL MEETING – 7:00 P.M.

The Council of the City of Cortland met in regular session on Monday, August 1, 2016 at 7:00 p.m. at the City Administration Building, 400 N High St, Cortland, Ohio with Council President Dennis Linville presiding. Members of Council present were James Edwards, Patti Keller, Don Moore, Deidre Petrosky, Kevin Piros and Scott Rowley. Also present at the meeting were Mayor Woofter, Law Director Wilson, Fire Chief Rea, Police Chief Andrews, and Clerk of Council Horn; absent were Finance Director Moyer and Service Director Wittman.

A motion to approve Council Minutes from the July 18, 2016 Regular Council Meeting was made by Councilman Piros and seconded by Councilman Rowley. **ROLL CALL** - Edwards, aye; Keller, aye; Linville, aye; Moore, abstain; Petrosky, aye; Piros, aye; Rowley, aye. **MOTION PASSED**

A motion to approve Schedule of Bills to be paid totaling \$100, 821.16 was made by Councilwoman Petrosky and seconded by Councilwoman Keller. **ROLL CALL** - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **MOTION PASSED**

OLD BUSINESS:

ORDINANCE O-30-16 – An Ordinance amending O-09-14 the City’s water tap fees and setting forth the rules and regulations for water service connections was read and moved for third and final reading by Councilman Rowley and seconded by Councilman Moore. **ROLL CALL O-30-16** - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED THIRD AND FINAL READING**

ORDINANCE O-31-16 – An Ordinance whereby the City of Cortland authorizes funding to YNG Air Partners to support its services for daily flights in and out of the Youngstown-Warren Regional Airport was read and moved for second reading by Councilwoman Petrosky and seconded by Councilwoman Keller.

COUNCILMAN MOORE – I wasn’t here last meeting. I was on vacation. I did read the minutes and I looked at the video and saw the lively discussion that was held on it. I just wanted to share my thoughts. I guess in looking at everything I agree with the majority in terms of the commitment we made previously. I thought the same thing that Dee Dee thought that it’s less than a dollar per person in the city. I also understand where Kevin was coming from in terms of the financial cost. I certainly believe in being fiscally responsible. But along with that, I know it wasn’t mentioned, and Fran’s not here but Jim’s aware of it; in review of the insurance this year they did get another bid and we ended up saving over \$20,000 a year on the property casualty insurance for the city. The way I see it is taking some of that savings for this year and applying it towards this. We do have funds that we had already saved over what we had in the budget. With that in mind, it’s not a financial hardship to do it.

COUNCIL PRESIDENT LINVILLE - Thank you, Don.

MAYOR WOOFTER - Yes, thank you Don. I appreciate that.

ROLL CALL O-31-16 - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, aye; Piros, nay; Rowley, aye. **ORDINANCE PASSED SECOND READING**

ORDINANCE O-32-16 – An Ordinance authorizing the Mayor to enter an agreement with Thomas Fok and Associates, Inc. to perform engineering and bidding assistance for the S. Mecca Waterline Replacement Project was read and moved for second reading by Councilman Piros and seconded by Councilman Edwards. **ROLL CALL O-32-16** - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED SECOND READING**

ORDINANCE O-33-16 – An Ordinance authorizing Ohio Pump to perform control panel improvements to the Southdale Lift Station was read and moved for second reading by Councilman Moore and seconded by Councilwoman Petrosky. **ROLL CALL O-33-16** - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED SECOND READING**

NEW BUSINESS:

RESOLUTION R-28-16 – A Resolution authorizing the Mayor to place his signature on an agreement for connection to the City of Cortland water distribution system was read and moved by Councilman Piros and seconded by Councilman Edwards.

MAYOR WOOFER – I'd like to preface this first and then if Patrick wants to add to it he's welcome to as well. We'll answer whatever questions you have. This property, located at 3413 Niles Cortland Rd, is owned by Diana Ashdown. It's a duplex property. She is currently already hooked up to sewer; however, they were using a water well system. Their well is in the process of malfunctioning. It's drying out and they can no longer get the kind of water out of it they need to supply that particular house. So, she has come to Cortland and asked us if we would provide a water tap. They want to tap into our water system. Of course we've had a lot of previous discussions on people tapping into our water and us not getting benefits for it as we just recently did. In this particular case, Patrick put together a contract with the Ashdowns and in order from them to receive the water they have to agree to go through a traditional annexation. So, we are putting the egg before the chicken, so to speak. We are giving them water before they go through the annexation process. In the contract they are signing with us, they are telling us they will agree to a normal standard annexation. At that point, their property will become part of the City Cortland. The services we give them in addition to water will be the safety services.

COUNCILMAN MOORE - The point I'd like to make on it as I looked at this property on the auditor's site, she also owns 4 adjacent smaller parcels that all touch there. So, when they annex into the city, I think we would want all 5 parcels in?

LAW DIRECTOR WILSON - That wasn't part of the agreement. The agreement only touched the parcel that the city would be supplying water to which is a residential duplex.

MAYOR WOOFER – I wasn't aware she had other parcels.

COUNCILMAN MOORE - There are 4 others. There is one to the rear, and there are 3 to the north.

MAYOR WOOFER – Are there buildings on them? Are there homes?

COUNCILMAN MOORE - No. Some of them are quite small but it's all owned by her.

MAYOR WOOFER – So it's just vacant property.

COUNCILMAN MOORE - Unless you do part of what she owns in the city and the other part.... She could conceivably build maybe something on the back. It seems to me it would be cleaner...

MAYOR WOOFER – At that time, she would be contiguous to her own property if she wanted to bring that into the city it would definitely benefit her but I think at this point in time it would be a matter of... Would there be a difference in taxes?

LAW DIRECTOR WILSON – Don, it would be to her benefit to include those parcels now when she annexes into the city.

COUNCILMAN MOORE - That's what I would think for her if she hasn't applied yet.

LAW DIRECTOR WILSON – Because the circumstances the city relied on to proceed with this were #1, we have people living there that need water. And #2, there was precedent through Cass Lake where same thing people were there and didn't have water and we provided the same agreement to them. So, with the precedent and trying to help out these folks we thought the basis of moving forward was important. But, the next time if she says I want to tap in for these other parcels, and there are no emergency circumstances we can say no. But if she's already in then... it benefits her...

MAYOR WOOFER – Financially, it would definitely benefit her.

LAW DIRECTOR WILSON – Absolutely.

MAYOR WOOFER – It wouldn't cost her any extra, would it, for her to bring all of that in?

LAW DIRECTOR WILSON – No. From an annexation position?

MAYOR WOOFER – Out of her own pocket expense.

LAW DIRECTOR WILSON – No.

MAYOR WOOFER – With her attorneys or whatever.

LAW DIRECTOR WILSON - She should do it under one application.

COUNCILMAN MOORE - The parcels in question, one is 0.2 of an acre, the house sits on 0.5 acres, another one is 0.01 of an acre, another one is 0.02 of an acre, and another one is 0.11 of an acre. Not very big but it seems to me to be cleaner to bring it all in together.

LAW DIRECTOR WILSON - She may very well do that. We've told her to consult council and come back to us and let us know when she's ready to go.

COUNCILMAN MOORE - You may want to suggest it to her. She may not have thought of it. I would think she may just want to bring all the parcels in.

COUNCIL PRESIDENT LINVILLE – Is there a time limit on the annexation?

LAW DIRECTOR WILSON - End of 2017.

COUNCIL PRESIDENT LINVILLE – And if she doesn't we turn off the water?

LAW DIRECTOR WILSON - You could. It's a stipulation.

MAYOR WOOFER – No. If she doesn't she would have to pay the full tap fee as well as whatever non-residents pay. So, it's definitely going to be to her benefit to bring it in.

COUNCILMAN PIROS - I like that this is going through a traditional annexation rather than the quick way.

LAW DIRECTOR WILSON - That was purposeful to put that language in there.

COUNCILMAN PIROS – Thank you for that.

ROLL CALL R-28-16 - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **MOTION PASSED**

ORDINANCE O-34-16 – An Ordinance authorizing the Service Director to purchase a GP35 attenuated diesel generator from Ohio Pump was read and moved by Councilwoman Petrosky and seconded by Councilwoman Rowley. A motion to suspend the rules was made by Councilwoman Petrosky and seconded by Councilman Piros.

COUNCILMAN PIROS - Is this a portable unit?

MAYOR WOOFER – It is a portable unit. It's actually something that I believe gets pulled behind on a trailer.

COUNCILMAN PIROS - It's 2,900 pounds.

(INAUDIBLE – MULTIPLE CONVERSATIONS)

COUNCILMAN MOORE - I see the trailer is an option. I presume it's included in the price? The generator itself is on skids but there is a trailer option.

MAYOR WOOFER – Yes. I don't think the trailer option is part of it. I don't think. Don is not here to speak on this but I asked him that question and he said it could be pulled behind. I think initially they would have a way of moving this around or else he wouldn't be getting this, whether we pick it up with some type of fork lift and set it on the back of a truck or whatever.

COUNCILMAN MOORE - I think it's set up for a fork lift.

MAYOR WOOFER – Yes. Do you remember? We talked about this at TRC.

COUNCILWOMAN KELLER - I wasn't there.

COUNCILWOMAN PETROSKY - He referred to it as being able to be pulled behind on one of the city trucks. The reason for that is it can be pulled to any of the lift stations that we utilize should there be a power outage. He felt this was more economical, which it is, than providing back-up generators at each lift station. He felt this was the way to go.

COUNCILWOMAN KELLER - How did we pick this global pump? Are there other...

MAYOR WOOFER – That was up to the Service Director. He chose this.

COUNCILWOMAN KELLER - Do we know if he looked somewhere else?

MAYOR WOOFER – He did.

COUNCILWOMAN KELLER - It's not on here.

MAYOR WOOFER – No. He doesn't need to at this point.

COUNCILWOMAN KELLER - Well, he does.

MAYOR WOOFER – He could answer to that but he priced and shopped it. Also, in situations like last Friday during the storm, we were here at city hall and had no electricity from 9:00 am until 12:30 or 1:00 pm. We sort of sat here and twiddled our thumbs. There is a definite...

COUNCILMAN PIROS - Do the police have a backup?

MAYOR WOOFER – No. There are no back-up generators. Something this large can be wired into the system here so we could have it if we need it.

COUNCIL PRESIDENT LINVILLE - Don wants this on in emergency so we will go ahead and proceed.

ROLL CALL ON SUSPENSION OF RULES ON O-34-16 - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ROLL CALL O-34-16** - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED EMERGENCY**

COUNCILWOMAN PETROSKY - I'd like to make one more comment for anyone watching. What this generator will provide is energy to is the lifts station pumps for sanitary sewage. So, this is definitely a health issue. That's the reason for the emergency, I'm sure. Everyone wants their sewage removed.

COUNCILMAN PIROS - Rightfully so.

ORDINANCE O-35-16 – An Ordinance authorizing the Police Chief to purchase floor tile for the Cortland City Police Station was read and moved by Councilman Piros and seconded by Councilman Edwards. A motion to suspend the rules was made by Councilman Rowley and seconded by Councilman Edwards.

POLICE CHIEF ANDREWS - The reason behind the emergency is we are basically running out of one office now since we started the construction. It's a health and safety factor. We are doing okay but the quicker we get this project done the quicker we can get back to full station. Right now we are kind of begging and borrowing some space and when we have prisoners or when we have interviews we have to take them down to court and other agencies. We are doing okay but it's getting old quick. With this program, if we can get the tile which we can do, I looked at co-operative purchasing through the state and they have it through Lowes but they couldn't get the tile we wanted. So, we reached out to Carter, who could get us the tile and he would do the same 5% off the state co-operative bid would do. So, we did our due diligence in checking around. They can get the tile in this week. If we can get this done, another reason for the emergency, this crew will have that in this weekend. So, we are looking at having it done in a week versus two more readings after this so six weeks total. This is still in my budget, the \$30,000 I had budgeted for this year. This will be the first part of that we are starting to get into, so the \$4,000 whatever of that.

COUNCILMAN PIROS – So the crew that's working on the renovations now will be able to put this in?

POLICE CHIEF ANDREWS – Yes. Another great thing is that they are ready to go. If we bypass them and still want to use them, we have to get back into the rotation with the construction crew which might be two weeks or two months. Now is a good time.

MAYOR WOOFER - I invite you all, while you're here this evening and the chief is here, to walk over to the police dept. Go over and take a look at the construction that has been done so far. It's looking very nice.

ROLL CALL ON SUSPENSION OF RULES ON O-35-16 - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ROLL CALL O-35-16** - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, aye; Piros, aye; Rowley, aye. **ORDINANCE PASSED EMERGENCY**

FINANCE DIRECTOR'S REPORT:
(*FINANCE DIRECTOR MOYER ABSENT*)

POLICE CHIEF'S REPORT:
POLICE CHIEF ANDREWS – After the last reading, the crew was here the next day ready to go. The dumpster you saw outside was filled up at 5 or 6 that night. Our contractor, JC3, is local. They do fantastic work. I'm not just saying that because we got them. I'm very impressed with them. They are very good at what they do. They see things that need done and take care of it. There is no haggling; they take a lot of responsibility. They clean up after themselves and allow us to work around them. It's been a very nice situation. If you like afterwards, I can give you a quick tour. It's a mess over there but it is a nice construction project. Don't be alarmed by the green paint, that's going to be changed. I have a story on that. Other than that, everything is going smoothly considering what we are dealing with and I'll answer any questions you may have.

FIRE CHIEF'S REPORT:

August 1, 2016

FIRE CHIEF REA – Today we had our on-site visit from the Bureau of Workers Comp for our grant they provided for us. Everything went well with that. We still have \$6,000 sitting that they awarded us. So, we will be looking at some way to utilize that as we can. We haven't decided on that yet. I didn't budget for another cot because that would be \$6,000 I would have to come up with. It's another \$30,000 to get another lift cot. We are looking at other options to utilize that \$6,000. They pay 75% of whatever we get.

Captain AC McMillion will be retiring from the City of Cortland effective Aug 6th. I'd like to thank Captain McMillion for 25 years of service to the dept and to the city. He has been a valued employee. You did get some information in your packets. We are having a little get together down and Beef O Brady's here in town with some dates and times. We will be having interviews to replace him on Wednesday. We scheduled the interviews and will interview all the candidates that we have on the list that wanted an interview. Most of them took them. There was one gentleman who got a full time job elsewhere so he's the only one that turned them down. I don't have anything else to report but I'd be happy to answer any questions.

SERVICE DIRECTOR'S REPORT:

(SERVICE DIRECTOR WITTMAN ABSENT)

MAYOR'S REPORT:

MAYOR WOOFER – Our Finance Director, Fran Moyer, was not feeling well. She left at 4:30 today and said she would hopefully be in tomorrow but she was feeling sick. Also, Don Wittman, our Service Director, is on vacation all week.

Announcements:

Community Pride Award Winners were Mike and Andi Wollam for the month of June and Louse List for July. Residential awards are given in June, July, and August and a Business award is presented in September. Nominations are being accepted by the Cortland Beautification Association. Go to the city's website for an application. Rhonda put a copy at each of your places tonight. So, as you are driving round town, there is one more in August, if you see someone who has never been nominated before that would make a worthy applicant please fill out your app and turn that in. Anyone can download the application and do this as well; it doesn't have to be a council member. Any resident can make the nomination.

Mosquito Spraying – This Thursday, Aug 4th I don't know about you guys, of course we have had some pretty dry weather, but I haven't been bit by a mosquito yet. I know the spraying has certainly helped.

Brush Chipping – Week of Aug 8th – North Section of Cortland, Week of Aug 15th - South Section

Scrappers Game - Cortland Community Day – Tuesday, August 9th. Good for up to 4 complimentary tickets for general admission. Limit 4 per coupon. There are passes here on the front counter of City Hall for any residents who would like to pick one up.

Fall Clean Up – Sept 29 and 30th –Items will be collected with your regular garbage pick-up that week

Also, the city got another feather in their hats. The City of Cortland was in the top 10 charming villages and small cities in Ohio. Ranked by TravelMag.com It was based on travel agents who submitted nominations. That's a great thing. Also for second year in a row, we ranked the #1 place to retire in the state of Ohio for 2016.

August 1, 2016

NO COMMITTEE REPORTS

NO QUESTIONS OF COUNCIL FROM THE AUDIENCE

NO ANNOUNCEMENTS

A motion to adjourn the meeting was made by Councilman Edwards and seconded by Councilman Moore.
ROLL CALL - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, aye; Piro, aye; Rowley, aye. **MOTION PASSED**

Meeting adjourned at 7:29 p.m.

CLERK OF COUNCIL

PRESIDENT OF COUNCIL