

**REGULAR COUNCIL MEETING – 7:00 P.M.**

The Council of the City of Cortland met in regular session on Monday, May 16, 2016 at 7:00 p.m. at the City Administration Building, 400 N High St, Cortland, Ohio with Council President Dennis Linville presiding. Members of Council present were James Edwards, Patti Keller, Don Moore, Kevin Piros, and Scott Rowley; absent was Deidre Petrosky. Also present at the meeting were Mayor Woofter, Law Director Wilson, Finance Director Moyer, Fire Chief Rea, Police Chief Andrews, and Clerk of Council Horn; absent was Service Director Wittman.

A motion to approve Council Minutes from the May 2, 2016 Regular Council Meeting was made by Councilman Piros and seconded by Councilman Edwards. **ROLL CALL** - Edwards, aye; Keller; aye; Linville, aye; Moore, aye; Petrosky, absent; Piros, aye; Rowley, aye. **MOTION PASSED**

A motion to approve Schedule of Bills to be paid totaling \$102,508.17 was made by Councilman Rowley and seconded by Councilwoman Keller.

**COUNCILMAN MOORE** – I noticed from looking through there, and I guess I noticed this before; we’ve got three sources for gasoline purchases. Can somebody explain why it’s not under one? I recall seeing something. Didn’t we ask for bids and didn’t get any? Are we paying the same price at each of the three places?

**FINANCE DIRECTOR MOYER** – No. We’ve always had an account through Sunoco for the majority of our purchases, I guess you could say. We also get diesel fuel sometimes through Western Reserve (Ainsley). We set up an account a few years ago at Speedway up here because we get our vehicles filled during the working day at the local station when it’s open, but if the police dept needed to get gasoline during off hours, they have an account now at Speedway to do so. That’s the reason there’s that extra account there now for getting gasoline.

**COUNCILMAN MOORE** – Are they paying a discounted price for the gasoline at all? Do we have any advantages?

**FINANCE DIRECTOR MOYER** – They are paying, I believe, the pump price minus the... there’s a tax part that the city is not eligible for or liable for that comes off of that price.

**COUNCILMAN MOORE** – Is it the best way to buy it?

**MAYOR WOOFTER** - Well, yeah it is because first of all, nobody submits bids for us to buy their gas from them and they would have the stations where these guys get their gas at night. They have the opportunity to bid and they don’t. So, we do the best that we can so in the evening when these guys are driving around all night and they need gas they can get it somewhere. So, they are going to get it probably at Speedway.

**COUNCILMAN MOORE** – Isn’t Sunoco higher than Speedway?

**COUNCILMAN EDWARDS** – Usually it is.

**FINANCE DIRECTOR MOYER** – I believe the contract for the bid price is set through Sunoco for that account.

**COUNCILMAN MOORE** – So there is some kind of set price?

**FINANCE DIRECTOR MOYER** – We do get a discount as a governmental agency. Yes, on that account. We don't at Speedway. What we get at Speedway is the pump price minus the tax.

**COUNCILMAN MOORE** – So Speedway is more of a convenience, you're saying, because of the hours.

**FINANCE DIRECTOR MOYER** – Yes. And they don't use it all that often but when they need it, it's there.

**COUNCILMAN MOORE** – Okay. Thank you.

**FINANCE DIRECTOR MOYER** – Would you agree with that Tom?

**POLICE CHIEF ANDREWS** – Definitely. Also, Speedway is part of a conglomerate, I think Pilot. We have a credit card so if guys are going down to London or training in Columbus we have a gas credit card we can use at a multitude of places. Predominantly, it was set up that if one of the cruisers or a couple of them weren't filled up when Sunoco had closed, or there was an emergency, we had a different way to get gasoline. It worked out pretty well. We do get a fleet discount with them at Speedway.

**COUNCILMAN PIROS** - And that's a lot easier than us having our own tank here.

**COUNCILMAN MOORE** – Definitely.

**ROLL CALL** - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, absent; Piros, aye; Rowley, aye.

**MOTION PASSED**

**OLD BUSINESS:**

**ORDINANCE O-22-16** – An Ordinance authorizing the W.E. Downie Company to perform repairs on the Emerson Circle Lift Station was read and moved for third and final reading by Councilman Piros seconded by Councilman Moore. **ROLL CALL O-22-16** - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, absent; Piros, aye; Rowley, aye. **ORDINANCE PASSED THIRD AND FINAL READING**

**ORDINANCE O-23-16** – An Ordinance authorizing the Service Director to rent equipment and purchase materials to seal pavement cracks and joints with a hot applied crack sealant material was read and moved for third and final reading by Councilman Moore seconded by Councilman Rowley. **ROLL CALL O-23-16** - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, absent; Piros, aye; Rowley, aye. **ORDINANCE PASSED THIRD AND FINAL READING**

**ORDINANCE O-24-16** – An Ordinance repealing O-05-13 and abolishing the Police Reserve Unit in the City of Cortland, Ohio was read and moved for third and final reading by Councilman Rowley seconded by Councilman Moore. **ROLL CALL O-24-16** - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, absent; Piros, aye; Rowley, aye. **ORDINANCE PASSED THIRD AND FINAL READING**

**ORDINANCE O-25-16** – An Ordinance authorizing the Fire Chief to enter into an agreement with Grunder Contracting and Tile to remodel the women’s restroom facility at the Cortland City Fire Station was read and moved for second reading by Councilman Piros seconded by Councilman Rowley. **ROLL CALL O-25-16** - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, absent; Piros, aye; Rowley, aye. **ORDINANCE PASSED SECOND READING**

**ORDINANCE O-26-16** – An Ordinance authorizing the Service Director to purchase and install a lift with rolling jacks and accessories from Wike Lift Service for the Service Department was read and moved for second reading by Councilman Moore seconded by Councilman Edwards. **ROLL CALL O-26-16** - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, absent; Piros, aye; Rowley, aye. **ORDINANCE PASSED SECOND READING**

**NEW BUSINESS:**

**RESOLUTION R-19-16** – A Resolution authorizing the Clerk of Council of the City of Cortland to advertise for bids for the 2016 Resurfacing Program was read and moved by Councilman Rowley and seconded by Councilman Edwards. **ROLL CALL R-19-16** - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, absent; Piros, aye; Rowley, aye. **MOTION PASSED**

**RESOLUTION R-20-16** – A Resolution authorizing ODOT to perform PID No. 103274 to replace/upgrade signs on sections of St Rt 46 and St Rt 305 within the corporation limits of the City of Cortland, Ohio was read and moved by Councilman Piros seconded by Councilwoman Keller.

**COUNCILMAN PIROS** – Is this just to replace speed limit signs and that? Or is this all with the new font?

**MAYOR WOOFER** – Yes, all of the above. I’m not sure about the speed limit signs but the St Rt 46 and St Rt 305 signs and that type of thing. This isn’t going to happen until 2019.

**COUNCILMAN MOORE** - This is fiscal year 2019, so they are way out in front of this thing obviously.

**MAYOR WOOFER** – Right.

**COUNCILMAN MOORE** - And they pay the full cost?

**MAYOR WOOFER** – Yes.

**ROLL CALL R-20-16** - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, absent; Piros, aye; Rowley, aye. **MOTION PASSED**

**RESOLUTION R-21-16** – A Resolution authorizing the City of Cortland to participate in the ODOT Winter Contract (018-17) for road salt was read and moved by Councilwoman Keller and seconded by Councilman Moore. You should have a copy in front of you regarding the purchase. Obviously, Don isn’t here but I’m sure he is on top of this to make sure we get our order in.

**MAYOR WOOFER** – We have to have approval to purchase through this but it's going to give Don an option as to whether we will buy from the county or through the state. But in order to have the opportunity to buy from the state we had to approve it here first. So, when it goes to state we don't have prices yet from the county and historically the county can get better prices than what we can through ODOT. But, in order to have that option we have to go through this process right now.

**COUNCILMAN MOORE** – Do we have any reserves from last year, or not?

**MAYOR WOOFER** – I'm not sure about that.

**COUNCILMAN MOORE** – We only buy it as we need it, I presume?

**MAYOR WOOFER** – Pretty much. We certainly wouldn't have very much. Although we had a good year last year. We may have more than I think we do. Without Don here, I can't answer that.

**COUNCILMAN PIROS** – Aren't we obligated to buy X number minimum? On here it says you agree to purchase a minimum of 90%

**MAYOR WOOFER** – Correct. If we choose to do that.

**LAW DIRECTOR WILSON** - You are committed to that number if you authorize it. Once they find out who the supplier is.

**COUNCILMAN PIROS** – We still have an out even though we are authorizing them to participate; but we don't have to sign a contract to buy it.

**LAW DIRECTOR WILSON** - Right.

**COUNCILMAN PIROS** – But if we do sign it to buy it then we have to buy 90% from whatever this is covered.

**MAYOR WOOFER** – Correct.

**LAW DIRECTOR WILSON** - Whoever the State decides the supplier will be.

**ROLL CALL R-21-16** - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, absent; Piros, aye; Rowley, aye. **MOTION PASSED**

**ORDINANCE O-27-16** – An Ordinance amending the contract with Browning Ferris Industries of Ohio, Inc. d.b.a. Republic Services of Youngstown for the removal of refuse from the City of Cortland, Ohio was read and moved for first reading by Councilman Rowley seconded by Councilman Edwards.

**COUNCIL PRESIDENT LINVILLE** – Before we call the roll, there is a representative from the company here this evening. Would you like to speak to council or are you just here to entertain any questions?

**JOHN MCGORAN – REPUBLIC SERVICES OF YOUNGSTOWN**

**JOHN MCGORAN** – I'm here to entertain any questions.

**MAYOR WOOFER** – Don and I did meet with this gentleman and a co-worker of his. Would you mind coming to the podium to introduce yourself?

**JOHN MCGORAN** – Good evening. My name is John McGoran with Republic Services. The other gentleman you met was Brent Bowker. Brent is the General Manger of our local division here. I am the Manager of Municipal Marketing. So, he takes care of the trucks and I go out and see folks like you to see if you have any questions about the services and so forth.

**MAYOR WOOFER** – So, basically when we met with the two gentlemen, the contracts will be extended under the same conditions that we have right now. No price increases for at least...

**JOHN MCGORAN** – Two years.

**MAYOR WOOFER** – Two years.

**JOHN MCGORAN** – Which has been the practice we've done for the last... this will be the third contract. I think basically we've done the same scenario. This will be the third time we've done it.

**COUNCILMAN MOORE** – For the lack of bids?

**MAYOR WOOFER** – Yes. We haven't gotten other bids from other companies.

**LAW DIRECTOR WILSON** - Republic Services has always been compliant and responsive. But when we bid them out there hasn't been...

**COUNCILMAN MOORE** – Okay. There isn't that much cost to the city, I presume. Right? It's really the customers that pay the...

**MAYOR WOOFER** – We just oversee what they charge. As far as general complaints to the city, there has been very few. We've been pretty happy with what they provide for us as a service.

**COUNCILMAN MOORE** – We had a letter before council of a person that was concerned about an option of pick-up at the rear of the house. Was that addressed?

**MAYOR WOOFER** – We had called and they were going to look into that and call the customer directly.

**COUNCILMAN MOORE** – Was that done?

**JOHN MCGORAN** – It was addressed.

**COUNCILMAN MOORE** – It was an ala carte option or something for that?

**JOHN MCGORAN** – We basically follow what the contract said we can do. It was more of an education, and I don't remember exactly, but I believe it was more of an education what the services are.

**COUNCILMAN MOORE** – Actually, this was an older person that couldn't put her garbage out. It was easy for her to have her garbage at the back door where she could just set it out back. So, we called into the company and a representative from your company was going to contact her about a backdoor pickup.

**JOHN MCGORAN** – Right. We were going to make a back door pick-up.

**COUNCILMAN MOORE** – So, then that is an option that people can...?

**JOHN MCGORAN** – We do a limited amount of those situations. Every community has those issues and quite frankly when you start getting into this issue, and I deal in several different cities, you start to get into the Disability Act sometimes. You don't want someone to go to the county, or the state, or federal that we are being discriminated against. So, we are very conscience of trying to make that work for people. It's been coming up a lot more. I've been doing this for 22 years and in the last 5 years, it's come up a lot more. We are all a lot more cognizant of it and how we are going to handle those people.

**COUNCIL PRESIDENT LINVILLE** - I had an issue over the weekend and it was handled very quickly. I do appreciate that. They came down our road and only did half the road because there is a circle on the end of the road. They didn't come to each side of the circle but a couple phone calls and that afternoon they came back out and picked it up. You can't ask for anything more than that.

**ROLL CALL O-27-16** - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, absent; Piros, aye; Rowley, aye. **ORDINANCE PASSED FIRST READING**

**JOHN MCGORAN** – Thank you.

**COUNCIL PRESIDENT LINVILLE** – Thank you.

**COUNCILMAN MOORE** – Thank you for coming.

**FINANCE DIRECTOR'S REPORT:**

**FINANCE DIRECTOR MOYER** – You didn't get a copy of the monthly report in your packet and that was because I was off for the first two weeks of this month. I will put the finance report for the end of April together for you and get it out to you in the mail sometime this week once I get that reconciled to the bank. Also, it's that time of year; we are going to have legislation on next month to pass the 2017 Budget. I will be working on that as well and I will review that with the Mayor. We are going to try, I think, for the second meeting in June to have that all wrapped up and on the agenda. Other than that, that's all I have this evening unless there are any other questions of my department.

**POLICE CHIEF'S REPORT:**

**POLICE CHIEF ANDREWS** – We had the Park Clean Up earlier this month. It went really well. We had the most people we've ever had there. It went very quickly. I'd like to thank members of the fire dept, city hall, and the parks board along with police dept. All good.

Shepherds Hill Garage Sale has come and gone. I don't think we had too many problems. It seems the signs we've been putting out really help quite a bit. We hot spotted a few areas Friday morning and found out where some of those were. Took some signs out and put them right up and it was remedied. That seems to go very well. I haven't had any calls or complaints about it since. I saw some of the social media but it wasn't too awful bad. Other than that, I believe you have my monthly and I'll answer any questions you may have.

**MAYOR WOOFER** – Wasn't the Rotary Club represented at the Park Clean Up?

**POLICE CHIEF ANDREWS** – Yes. The Rotary Club, there were some businesses also that were there, some school kids, Beta Club, and things like that. There were easily 30 some people there. That's the most we've had in a very long time. The weather helped also. It was nice.

**COUNCIL PRESIDENT LINVILLE** - Good project.

**FIRE CHIEF'S REPORT:**

**FIRE CHIEF REA** – I'd like to thank the Cortland Police for placing all the No Parking signs out for the garage sales. I drove down there a couple times throughout Thursday and Friday. It is working very well. Now a couple people are parking in front of hydrants. I can't figure that one out. That was about the worst of it. It worked out very well as compared to years past. A big thanks to them for putting the signs out.

We had our entrance exams for firefighters this past Friday. It went relatively well. We had eight people participate in the test. Hopefully, we'll have a current list in a few weeks after it's graded and the time period passes that we have to have for them to object to the test. That's all I have, I'd be happy to answer any questions.

**SERVICE DIRECTOR'S REPORT:**

*(SERVICE DIRECTOR WITTMAN ABSENT)*

**MAYOR'S REPORT:**

**MAYOR WOOFER** – Getting back to Chief Rea's announcement about the civil service test, Terri Barnovsky and myself will be grading that test on Friday. So that will be done.

City offices will be closed Monday, May 30<sup>th</sup> in observance of Memorial Day. That's all I have.

**NO COMMITTEE REPORTS**

**NO QUESTIONS OF COUNCIL FROM THE AUDIENCE:**

**ANNOUNCEMENTS:**

**COUNCILMAN PIROS** – We do have an upcoming fundraiser at Sparkle Market in Cortland on Fri and Sat June 3<sup>rd</sup> and June 4<sup>th</sup>. We will be selling hot dogs and such inside the store. All the proceeds will be going towards the splash pad. We are looking for some volunteers. We have some feelers out for high school students who are looking for some community service hours. I'm thinking the hours are probably going to be 10 am to 4 pm. I believe from what I've been told in contact with Sparkle Market representatives that all of the hot dogs will be donated so all the proceeds raised will come back to the splash pad.

**COUNCILMAN MOORE** – I'm sure Sparkles would prefer they eat on their way out rather than their way in, right?

**COUNCILMAN PIROS** – We will be back by the hot foods area.

**MAYOR WOOFER** – I have another announcement, when Kevin mentioned June 3<sup>rd</sup> it rang a bell. The Regional Chamber of Commerce has set up another Good Morning, X City. They are doing a Good Afternoon, Cortland with us on Fri June 3<sup>rd</sup>. The reason it is in the afternoon is because it's going to be at the Hartford Hill Winery. They are not open obviously in the morning for breakfast. This is a Friday held from 11:30 a.m. to 1:00 p.m. I've arranged with somebody from each of the departments, except the Finance Dept, to be there. I don't think Fran wants to do that. I've got Don coming to represent the Service Dept; we have somebody from Fire and Police that will be there. I've asked Bob Wilson from Lakeview Schools to represent and talk about the new school building. Also, Sally Lane from the Historical Society will come to speak. It is a come out and hear good news informative luncheon on the City of Cortland. I would like to invite all of council, if they would like and whoever else. We are putting a little power point display together for the city.

**COUNCILMAN MOORE** – Is there a cost on that to attend?

**MAYOR WOOFER** – I'm sure there is a luncheon cost. I certainly invite all the council people.

**COUNCILMAN ROWLEY** – What's the time on that again, Jim?

**MAYOR WOOFER** – 11:30 a.m. to 1:00 p.m. at Hartford Hill Winery. Its' a lunch type thing through the Chamber.

**COUNCILMAN PIROS** – Is there anyone doing any advertising on that? I haven't seen anything.

**MAYOR WOOFER** – I think the Chamber will when they get back to me here soon to find out who I've got lined up to come and speak for the city.

**COUNCILMAN MOORE** – Are you going to link it to the city website?

**MAYOR WOOFER** – We may.

**CLERK OF COUNCIL HORN** - We can.

**MAYOR WOOFER** – The Chamber will be sending out an announcement to all the Chamber members as they normally do.

**COUNCIL PRESIDENT LINVILLE** - Is this with Bazetta Township?

**MAYOR WOOFER** – No, just the City of Cortland.

**COUNCIL PRESIDENT LINVILLE** - I think last time they did.

**MAYOR WOOFER** – Last time they included them and we were at Lake Vista. That was two or three years ago.

COUNCIL PRESIDENT LINVILLE – Very good.

A motion to adjourn the meeting was made by Councilman Moore and seconded by Councilman Edwards.  
ROLL CALL - Edwards, aye; Keller, aye; Linville, aye; Moore, aye; Petrosky, absent; Piros, aye; Rowley, aye. MOTION PASSED

Meeting adjourned at 7:25 p.m.

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CLERK OF COUNCIL

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PRESIDENT OF COUNCIL