

**A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR TO WRITE OFF OUTSTANDING AND UNCOLLECTABLE UTILITY ACCOUNTS ON BEHALF OF THE CITY**

**WHEREAS**, the City of Cortland makes a good faith effort at collecting on debts owed to it for unpaid water and sewer utility accounts; and,

**WHEREAS**, circumstances are such that some debts are deemed uncollectable due to either the size of the account or a bankruptcy filing or the disappearance of the debtor/customer; and,

**WHEREAS**, it is prudent business practice for the City both to pursue the collection of unpaid utility accounts and also decide when to halt pursuit of those water and sewer utility accounts and to write off those debts as uncollectable; and,

**WHEREAS**, the utility accounts deemed to be uncollectable and written off will be reviewed by, and the process approved by City Council.

**NOW, THEREFORE:**

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CORTLAND, OHIO THAT:**

**Section 1.** The City shall continue to pursue the collection of debts it is owed from unpaid sewer and water utility accounts.

**Section 2:** The Finance Department and the Director, or her designee, have the discretion to pursue collection which may include utilizing the Law Director for legal collection and may write-off the debts that her office has deemed to be uncollectable subject to Item 3.

**Section 3:** Prior to writing off the debts as uncollectable the Finance Department will present the information to Council at a regular meeting, which will then approve/disapprove of the process by simple majority roll call vote.

**Section 4:** This Resolution shall take effect and be in full force as early as allowed by law.

**PASSED IN COUNCIL THIS 18<sup>TH</sup> DAY OF MAY, 2015.**

**ATTEST:** \_\_\_\_\_  
**CLERK OF COUNCIL**

\_\_\_\_\_  
**PRESIDENT OF COUNCIL**

**FILED W/ MAYOR** \_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**MAYOR**

**DATE APPROVED** \_\_\_\_\_

- ROLL CALL**  
**Edwards, aye**  
**Linville, aye**  
**Petrosky, absent**  
**Piros, aye**  
**Rowley, aye**  
**Tackett, aye**  
**Woofter, aye**

**OFFICIAL SEAL**