

REGULAR COUNCIL MEETING – 7:00 P.M.

The Council of the City of Cortland met in regular session on Monday, December 7, 2015 at 7:00 p.m. at the City Administration Building, 400 N High St, Cortland, Ohio with Council President Jim Woofter presiding. Members of Council present were James Edwards, Dennis Linville, Deidre Petrosky, Kevin Piro, Scott Rowley and Terry Tackett. Also present at the meeting were Mayor Moll, Law Director Wilson, Police Chief Andrews, Finance Director Moyer, Service Director Wittman and Clerk of Council Horn; absent was Fire Chief Rea.

A motion to approve Council Minutes from the November 16, 2015 Council Meeting was made by Councilman Tackett and seconded by Councilman Rowley. **ROLL CALL** - Edwards, aye; Linville, aye; Petrosky, aye; Piro, aye; Rowley, aye; Tackett, aye; Woofter, aye. **MOTION PASSED**

A motion to approve Schedule of Bills to be paid totaling \$176,600.50 was made by Councilman Piro and seconded by Councilman Edwards. **ROLL CALL** - Edwards, aye; Linville, aye; Petrosky, aye; Piro, aye; Rowley, aye; Tackett, aye; Woofter, aye. **MOTION PASSED**

OLD BUSINESS:

ORDINANCE O-27-15 – An Ordinance authorizing an agreement for legal defense for indigents was read and moved for third and final reading by Councilman Linville and seconded by Councilman Tackett. **ROLL CALL O-27-15** - Edwards, aye; Linville, aye; Petrosky, aye; Piro, aye; Rowley, aye; Tackett, aye; Woofter, aye. **ORDINANCE PASSED THIRD AND FINAL READING**

ORDINANCE O-29-15 – An Ordinance changing the zoning classification for 136 S Bank St from Service, S-1 to Central Business, C-1 was read and moved for second reading by Councilman Rowley seconded by Councilman Piro. **ROLL CALL O-29-15** - Edwards, aye; Linville, aye; Petrosky, aye; Piro, aye; Rowley, aye; Tackett, aye; Woofter, aye. **ORDINANCE PASSED SECOND READING**

ORDINANCE O-30-15 - An Ordinance repealing Ordinance O-40-09 and creating the position of Administrative Assistant in the Cortland City Police Department and establishing its terms of employment was read and moved for second reading by Councilman Linville and seconded by Councilman Edwards. **ROLL CALL O-30-15** - Edwards, aye; Linville, aye; Petrosky, aye; Piro, aye; Rowley, aye; Tackett, aye; Woofter, aye. **ORDINANCE PASSED SECOND READING**

ORDINANCE O-31-15 - An Ordinance amending Ordinance O-03-12 establishing the terms of employment for the Part-Time Police Officers of the City of Cortland was read and moved for second reading by Councilman Linville and seconded by Councilman Piro. **ROLL CALL O-31-15** - Edwards, aye; Linville, aye; Petrosky, aye; Piro, aye; Rowley, aye; Tackett, aye; Woofter, aye. **ORDINANCE PASSED SECOND READING**

ORDINANCE O-32-15 - An Ordinance authorizing an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program for the 2016 City Resurfacing Program and to execute contracts as required was read and moved for second reading by Councilman Rowley and seconded by Councilwoman Petrosky. **ROLL CALL O-32-15** - Edwards, aye; Linville, aye; Petrosky, aye; Piro, aye; Rowley, aye; Tackett, aye; Woofter, aye. **ORDINANCE PASSED SECOND READING**

ORDINANCE O-33-15 - An Ordinance levying a municipal motor vehicle license tax pursuant to Section 4504.171 of the Ohio Revised Code was read and moved for second reading by Councilwoman Petrosky and seconded by Councilman Linville.

COUNCILMAN TACKETT – I think we better explain a little bit more that this is another \$5.00 per license plate fee. It would be for the people that don't know what it is.

COUNCIL PRESIDENT WOOFER - Well, that's exactly what it is. Don, do you want to address that for us?

SERVICE DIRECTOR WITTMAN – I think that summary just did from the minutes before.

COUNCIL PRESIDENT WOOFER - At the last meeting we talked about it pretty thoroughly.

COUNCILMAN TACKETT – I meant for the people in the audience.

COUNCIL PRESIDENT WOOFER - This is a \$5.00 license plate tax that is being added to our existing license plate fees within the City of Cortland. This \$5.00 fee is pretty fair and equitable because the only people that drive cars have to pay for it. The purpose of the money that will be increased on your license plate fees will be to go to roads only. It can't be used for anything else. It can't be used for salaries. It is for the resurfacing of roads.

COUNCILWOMAN PETROSKY – It's a really small increase. We only pay \$5.00 now, so it's only going up \$5.00. We will be paying \$10.00.

SERVICE DIRECTOR WITTMAN - It starts in January of 2017.

COUNCIL PRESIDENT WOOFER - This won't start immediately. It's one whole year because we would have had to pass this by July of this year to start it next year.

ROLL CALL O-33-15 - Edwards, aye; Linville, aye; Petrosky, aye; Piro, aye; Rowley, aye; Tackett, nay; Woofter, aye. **ORDINANCE PASSED SECOND READING**

ORDINANCE O-35-15 – An Ordinance authorizing an application to participate in the Ohio Public Works Commission State Capital Improvement Program and to execute contracts as required for the South Mecca Waterline Replacement Project was read and moved for first reading by Councilwoman Petrosky and seconded by Councilman Edwards. **ROLL CALL O-35-15** - Edwards, aye; Linville, aye; Petrosky, aye; Piro, aye; Rowley, aye; Tackett, aye; Woofter, aye. **ORDINANCE PASSED SECOND READING**

NEW BUSINESS:

RESOLUTION R-49-15 – A Resolution specifying amounts appropriated by account numbers for the City of Cortland, Ohio was read and moved by Councilman Piro and seconded by Councilman Rowley.

COUNCIL PRESIDENT WOOFER – Just for clarification, Fran, would you like to give an explanation of this?

FINANCE DIRECTOR MOYER - This is just a little bit of necessary bookkeeping that we have at the end of the year. We had money in contingencies and we need to move some of that money out for things that weren't initially covered under our original budget. We have a breakdown there of the refunds that we are doing and what the items are for. In the General Fund, we needed to cover our clerical health insurance because of the fact we redistributed that during the year. \$7,500 was for increased bank fees and then that payment we made to SCOPE. The \$55,000 was to cover that repayment for the advance we received at the beginning of the year. The Police Levy Fund is moving \$10,000 for improvements that were made to the garage. The Fire Levy Fund is moving \$20,000 for again covering the repayment of the advance that they received. So, this will allow us to take money out of contingencies and put it into the necessary line items so none of them are showing overdrawn. I'm hoping this may be the only one. I won't know for sure until we get the last amended certificate back, which I am in the process of doing now. If we receive any money in between then and the end of the year we will have something on that very last meeting.

COUNCIL PRESIDENT WOOFER – Would you clarify something for me? The money we paid to SCOPE was \$10,000, I believe. Is that correct?

FINANCE DIRECTOR MOYER - I don't have that in front of me.

COUNCIL PRESIDENT WOOFER – I think it was. So, I was wondering, out of that \$7,500...

FINANCE DIRECTOR MOYER - It's what we needed to cover miscellaneous. We had put a certain amount into miscellaneous. It would have covered everything in there except for the fact that we had done that payment which wasn't in the initial budget. In order to cover what we needed, I needed the additional \$7,500.

MAYOR MOLL - That \$10,000 is a matching grant. The county provides about \$50,000 for us to operate the SCOPE center here in town so it's a good deal.

FINANCE DIRECTOR MOYER – Yes, and it's just the fact that it's not included in our original budget.

COUNCIL PRESIDENT WOOFER – Will that be next year?

FINANCE DIRECTOR MOYER - Yes.

ROLL CALL R-49-15 - Edwards, aye; Linville, aye; Petrosky, aye; Piro, aye; Rowley, aye; Tackett, aye; Woofter, aye. **RESOLUTION PASSED**

ORDINANCE O-36-15 – An Ordinance amending the Annual Appropriation Ordinance O-28-15 for the City of Cortland, County of Trumbull, State of Ohio, for fiscal year ending on the 31st day of December 2015 was read and moved for by Councilwoman Piro and seconded by Councilman Rowley. A motion to suspend the rules was made by Councilwoman Petrosky and seconded by Councilman Piro. **ROLL CALL ON SUSPENSION OF RULES** - Edwards, aye; Linville, aye; Petrosky, aye; Piro, aye; Rowley, aye; Tackett, aye; Woofter, aye. **ROLL**

CALL O-36-15 - Edwards, aye; Linville, aye; Petrosky, aye; Piros, aye; Rowley, aye; Tackett, aye; Woofter, aye. **ORDINANCE PASSED EMERGENCY**

COUNCIL PRESIDENT WOOFTER – For the students here tonight, ordinarily when we have ordinances or resolutions come to the city council, we ask that they come to us and are read at three separate meetings. When we have an emergency, then the ordinance will pass that evening if it's voted and passed on all that same reading. It's not read three times over. So, the reason we vote for an emergency first, council is approving the fact that we are going to vote for an emergency and it's going to pass the same evening. Then the second vote on it, which is the ordinance, that's when they vote to pass the actual ordinance itself. So, that ordinance has been approved and passed this evening and it won't come back and be reread to council.

MAYOR MOLL - Just a little clarification, he said resolutions and ordinances. He meant ordinances. Resolutions only require one reading. I wanted to make sure you got that right in your notes.

COUNCIL PRESIDENT WOOFTER – Thank you, Mayor.

LAW DIRECTOR WILSON - If you get it wrong come back and complain to Mr. Woofter.

MAYOR'S REPORT:

MAYOR MOLL - Well, I'd like to welcome the students and guests we have here this evening. It's always good to see people here in council chambers and have some of the seats full. For the students, make sure you pick up an agenda. On the agenda is the address of our website. On our website you can find most of the information about what went on at the meeting here tonight. Just about any other background information you may need if you are writing some kind of report. Glad to see you here. You are welcome to come back anytime. So, come back.

The Cortland Fire Dept is still collecting for the United States Marine Corp Toys for Tots program. Drop off your unwrapped gifts at the fire station until Wednesday, Dec 9th. That's this Wednesday. So, hurry up and get your gifts down there.

I am going to read this carefully because it's important. On Jan 4, 2016, the council seat of Jim Woofter will become vacant when he is sworn in as mayor. The person appointed will hold office for his unexpired term which ends on Dec 31, 2017. Anyone interested can submit their resume to the city by Dec 28th. They will be invited to speak at the Jan 4th Council Meeting where a new council person will be appointed that evening. To get the word out, the City has advertised this vacancy on the city website, city weekly eNews, Police/Fire Facebook pages and a press release through the Tribune Chronicle. They ran an article. The vacancy will also be advertised on the community sign next week and in the upcoming issue of The Cortland News. So, just to make sure everyone is aware of what's happening there. There will be two minutes to speak at the council meeting. I think that's what council has arranged at this point. I don't foresee having too many people to speak. Hopefully there will be some. It's a good opportunity for people to serve the community in a meaningful way. So, I hope we get residents.

COUNCILMAN PIROS - The requirements are that have to have been a resident for...

MAYOR MOLL - They have to have been an elector of the city for two years and reside in the city which would require that. Patrick, did we get a ruling on whether they have to be registered to vote or just qualified?

LAW DIRECTOR WILSON - Just qualified.

MAYOR MOLL - So, that's somebody that has lived here for two years and is old enough to vote.

COUNCIL PRESIDENT WOOFER – You don't have to be registered?

LAW DIRECTOR WILSON - No.

COUNCIL PRESIDENT WOOFER – Interesting.

MAYOR MOLL - That's all I have this evening. It's my second to last meeting.

COUNCIL PRESIDENT WOOFER – Short timer.

FINANCE DIRECTOR'S REPORT:

FINANCE DIRECTOR MOYER - We will have another amendment to the appropriations at the next meeting, the ordinance that we passed in emergency. We have received additional grant money; I guess OPWC money for projects. We went on line and looked at what's coming through. I certified that to the county and we will do it one more time and then we'll see if we need to do anything additional at that very last meeting this year. I just wanted to let you know that we are looking at another approx. \$300,000 that had to be certified for these projects. There are a lot of sidewalk improvements going on and in addition to the infrastructure projects that we have. So, as that money comes through I'm trying to get it certified as quickly as I can. That's all I have unless there are any questions for my department.

MAYOR MOLL - For the fun of it, would you let the kids know generally what our annual budget is for the year?

FINANCE DIRECTOR MOYER - Our budget this year stands at about 8.5 million for the City of Cortland. I would say that's about typical. It's usually between 7 and 8.

POLICE CHIEF'S REPORT:

POLICE CHIEF ANDREWS – I have two quick items. I was approached by members of the county health dept., the county mental health and rehabilitation. They are providing us with Narcan kits for the officers. This is something the medics have used for quite some time. Changes in Ohio law and policy have allowed us to start carrying it along with some other people. It's free of charge. The officers are going through some book learning. We are also going through some hands on learning that the medics and the fire dept. have graciously agreed to put us through. Then, I'll get back with the lady from the county and she will put an order in for our kits. So we will have the Narcan kits in the hands of all our guys as well. Usually, we are walking through the doors with these guys anyway. In the case we are not, or something gets backed up, or they get backed up, or if something should happen at the station which is probably more likely, we'll have that availability. It used mostly for opiate overdoses. That's about the only thing it does. Like I said, all too often, we see these guys have to use it increasingly. I don't anticipate that changing in the near future, unfortunately.

MAYOR MOLL - It saves a lot of lives.

POLICE CHIEF ANDREWS – Definitely, it’s a great thing to have.

Secondly, we received \$2,000 from the Walmart Foundation for a community grant. No strings attached and no matching. Chief Hovis from Bazetta turned me on to that, so I appreciate him doing that. We got this a few years back and then they weren’t giving anymore out. He told me this year they were back to giving it locally a lot more. We have some ideas of what we are going to use that for, but basically the \$2,000 is already in the coffers. Other than that, that’s all I have and I’ll answer any questions you have of the department.

FIRE CHIEF’S REPORT:

(FIRE CHIEF REA ABSENT)

CAPTAIN MCMILLION – I have nothing to present this evening. The chief’s report has already been submitted as far as I have been told. If you have any questions of me, I’ll gladly entertain them.

SERVICE DIRECTOR’S REPORT:

SERVICE DIRECTOR WITTMAN – I’m glad to report its Dec 7th and we have the same amount of salt at this point in the game as we did several months ago.

COUNCIL PRESIDENT WOOFTER – At this time last year, it wasn’t the case.

SERVICE DIRECTOR WITTMAN – This is probably one of the longest times we’ve gone into the winter without having a salt run.

There has been no overtime for clearing roadways by over the Thanksgiving holiday we had a lot of overtime for lift stations. I would like to direct people to the website. There is a brochure there for Wipes Out Of Pipes. All these cleaning products that say they are flushable and disposable; they are lying. They end up in the sewer systems. They can clog your laterals. They are clogging our pumps. They end up down at the waste water treatment. It’s an industry wide problem. So, we are trying to educate people. Your toilets should not be used as a trash can. Other than the obvious, toilet tissue only. Other than that, I have nothing else to report. I’ll entertain any questions council may have of me or my department.

COUNCILMAN PIROS – I would like to thank your department for the landscaping and grading down at the splash pad. It looks really good.

MAYOR MOLL - Yes. Nice job.

SERVICE DIRECTOR WITTMAN – I would like to point out that Foust Construction donated the top soil. We went to their yard and brought it on site. So, there were three or four loads of top soil they graciously gave us free of charge.

COUNCILMAN PIROS – It looks great.

COUNCIL PRESIDENT WOOFTER – Speaking of Foust, is the N High St sidewalks complete?

SERVICE DIRECTOR WITTMAN – It is all completed pending an inspection from the representatives of ODOT to close it out and provide their C-85 form.

COUNCIL PRESIDENT WOOFTER – It looks great. Outside of a couple snafus, they did a great job, as they have in the past.

NO COMMITTEE REPORTS:

COUNCIL PRESIDENT WOOFTER – I would like to remind everybody there will be a Special Meeting on Dec 28th. That's the last Monday of the month, right after Christmas so make sure you have that on your calendars. We have to have a quorum for that. It's to finish up our financial obligations for the city.

COUNCLMAN ROWLEY - Do we have a time for that, Jim?

CLERK OF COUNCIL HORN - It's usually at 5:00 p.m.

COUNCIL PRESIDENT WOOFTER – Is 5:00 p.m. good for everyone? Is there anyone that cannot be here?

NO QUESTIONS OF COUNCIL FROM THE AUDIENCE

COUNCILMAN PIROS – I'd like to announce that Beef O Brady's has extended the first Thursday of the month fundraisers through March; it will be January, February, and March on the first Thursday of those months. It will be 4:00 to 8:00 p.m. They will donate a percentage of their food sales towards the splash pad.

MAYOR MOLL - How much more money do we need?

COUNCILMAN PIROS – About \$20,000.

MAYOR MOLL - Anyone know of any money lying around we need it.

A motion to adjourn the meeting was made by Councilman Tackett and seconded by Councilman Rowley.

ROLL CALL - Edwards, aye; Linville, aye; Petrosky, aye; Piros, aye; Rowley, aye; Tackett, aye; Woofter, aye. **MOTION PASSED**

Meeting adjourned at 7:26 p.m.

CLERK OF COUNCIL

PRESIDENT OF COUNCIL