

REGULAR COUNCIL MEETING – 7:00 P.M.

The Council of the City of Cortland met in regular session on Monday, February 02, 2015 at 7:00 p.m. at the City Administration Building, 400 N High St, Cortland, Ohio with Council President Woofter presiding. Members of Council present were James Edwards, Dennis Linville, Deidre Petrosky, Kevin Piros, and Scott Rowley; absent was Terry Tackett. Also present at the meeting were Mayor Moll, Law Director Wilson, Police Chief Andrews, Fire Chief Rea, Service Director Wittman and Clerk of Council Horn; absent was Finance Director Moyer.

A motion to approve Council Minutes from the January 20, 2015 Council Meeting was made by Councilwoman Petrosky and seconded by Councilman Piros. **ROLL CALL** - Linville, aye; Petrosky, aye; Piros, aye; Rowley, aye; Tackett, absent; Woofter, aye; Edwards, aye. **MOTION PASSED**

A motion to approve Schedule of Bills to be paid totaling \$107,544.85 was made by Councilman Linville and seconded by Councilman Rowley. **ROLL CALL** - Petrosky, aye; Piros, aye; Rowley, aye; Tackett, absent; Woofter, aye; Edwards, aye; Linville, aye. **MOTION PASSED**

NO OLD BUSINESS:

NEW BUSINESS:

ORDINANCE O-03-15 – An Ordinance authorizing the Mayor to enter an agreement with Thomas Fok and Associates, Inc. to perform detailed design and construction administration/inspection for the Downtown Waterline Replacement Project – Phase III was read and moved for first reading by Councilwoman Petrosky and seconded by Councilman Rowley. **ROLL CALL O-03-15** - Piros, aye; Rowley, aye; Tackett, absent; Woofter, aye; Edwards, aye; Linville, aye; Petrosky, aye. **ORDINANCE PASSED FIRST READING**

ORDINANCE O-04-15 – An Ordinance authorizing the Mayor to enter an agreement with GPD Group to perform detailed design services for the Lakeview Schools Pedestrian Enhancement – Phase II was read and moved for first reading by Councilwoman Petrosky and seconded by Councilman Piros. **ROLL CALL O-04-15** - Rowley, aye; Tackett, absent; Woofter, aye; Edwards, aye; Linville, aye; Petrosky, aye; Piros, aye. **ORDINANCE PASSED FIRST READING**

MAYOR’S BOARDS AND COMMISSION APPOINTMENTS AND RE-APPOINTMENTS:

Don Bell Planning & Zoning Commission Term expiring 12-31-19

MAYOR MOLL - I told you all I had six candidates for this position. I interviewed each of them over the phone. I felt that Don would fit in the board real well right now with the skills and experience he has. He fits our needs and goes well with the group we have. I’m going to keep those other candidates in mind for sure. We are always looking for good people that want to work for the benefit of the city. So, I ask that you make a motion and approve Don Bell’s appointment to that board. He’ll be here Monday night. He came in the office on Friday and we discussed the position. He took a whole bunch of books and things with him. I think he will fit in very well.

A motion to approve the Mayor's Appointment was made by Councilman Woofter and seconded by Councilman Piros. **ROLL CALL** - Woofter, aye; Edwards, aye; Linville, aye; Petrosky, aye; Piros, aye; Rowley, aye; Tackett, absent. **MOTION PASSED**

MAYOR'S REPORT:

MAYOR MOLL – I appreciate everyone's cooperation on the Snow Emergency Parking Ban we had. I think it worked out really well. Did we tow anyone?

POLICE CHIEF ANDREWS – We moved some.

MAYOR MOLL – We tend to leave them in effect until we get the street cleaned out. We had a lot of accumulated snow. There was quite a bit of work to do and the guys did a good job. We lifted the parking ban about noon today formally. If they come in and clean up the street we aren't going to tow a car that's been sitting on the street that's already been plowed. So we are trying to manage that as best we can and not cost our residents any extra money. Lastly, Presidents' Day is Monday, February 16, 2015 ~ City Offices will be closed.

COUNCILMAN PIROS - Mayor, have you heard anything about the app?

MAYOR MOLL – Yes. We have had some updated versions. We thought we were going to roll it out the beginning of this month but it's going to be a little bit longer than that. They are making good progress now. We had a delay. There were some issues with personnel.

COUNCIL PRESIDENT WOOFTER - On their part.

MAYOR MOLL – Yes, on their part. It was either personnel or communications, but something broke down.

COUNCIL PRESIDENT WOOFTER - Just to clarify, the city is having a company from Las Vegas develop our own city app that can be loaded on smart phones and iPads. On Androids as well, Mayor?

MAYOR MOLL – Yes. The Android version is available now. The iPhone version has been available for quite a while. We are working on the list of restaurants and businesses to include and doing some of that kind of work. It's getting very close. We were hoping to roll it out the beginning of this month but it's going to be a little bit later than that. We will probably try to make some kind of press release announcement in conjunction with the "Good Morning Cortland/Bazetta" on the 27th, so look for more there.

FINANCE DIRECTOR'S REPORT:

(FINANCE DIRECTOR MOYER ABSENT)

POLICE CHIEF'S REPORT:

POLICE CHIEF ANDREWS – The Mahoning Valley Soap Box Derby Association contacted me late last week. They would like to come back out again for two runs like they've been doing - one in April or May and the run for points will be in June, probably the weekend before the Cortland Street Fair. We reiterated we can't accommodate it during street fair. They have their meeting coming up and they will let us know once those dates are a go. I don't think we have any problems with those. We will put the flyers out to the people that are affected on the road to make sure there is nothing. I know the Road Dept. works well getting it shut down.

MAYOR MOLL – The only thing I would suggest is that they contact the Agricultural Center as early as possible. There are new personnel changes there. The way it's structured there, it would be helpful for them to know that.

POLICE CHIEF ANDREWS – Last year they contacted Maxill and worked with them.

MAYOR MOLL – They have been very supportive.

POLICE CHIEF ANDREWS – I don't foresee a problem with them at all. They are real supportive all the way around with communicating with the police and fire. It's nice to have them in our city.

FIRE CHIEF'S REPORT:

FIRE CHIEF REA – On Jan 20th I met with the Trumbull County Fire Chiefs over the MDTs. It looks like we should be getting them in and in service by June. Some preliminary numbers say we will be getting \$25,000 worth of equipment for about \$5,000 out of pocket. It will aid us in dispatching and is really the future of dispatching and where the 911 System is going. A great majority will be paid for instead of waiting until it's mandatory and having to foot the entire bill ourselves.

COUNCIL PRESIDENT WOOFER - Any issues over the big snow?

FIRE CHIEF REA – No, not really. It's been pretty quiet. Everyone seemed to stay home, thank goodness.

SERVICE DIRECTOR'S REPORT:

SERVICE DIRECTOR WITTMAN - The Mayor indicated the snow removal efforts undertaken by the Service Dept. these last couple days. Some of the feedback I've gotten from them, other than that the parking ban worked well, is that people are still pushing snow out into the street from businesses and residents. I talked to the Police Chief and it's really not an enforceable ordinance much like snow removal on sidewalks. It's one of those things where we try to legislate common sense. So, we are going to try to educate people. The Police Dept. has done a great job educating the snow removal companies on High Street not to pile up snow in the right-of-way obstructing the views of cars.

MAYOR MOLL – And sidewalks.

SERVICE DIRECTOR WITTMAN - Yes, and sidewalks as well. We are getting into a snow fall accumulation where it's becoming an issue. I don't think the snow will be melting anytime soon. So, we are in it for the long haul.

MAYOR MOLL – Are you going to mention our retirement this week? I was going to do that and didn't.

SERVICE DIRECTOR WITTMAN - Yes. The second thing I had was the upcoming projects with bid openings. The Pearl Park Restroom bid opening is on Thursday. The Downtown Waterline Replacement Phase II which is the area between Market and Main St. will be opened next Monday. If all things go well, there will be two pieces of legislation on the next meeting in emergency to award those contracts. Unfortunately, the next meeting is a Tuesday meeting and I won't be here. So if you have any questions about those projects, please

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contact me beforehand. By the nature of the bid openings they will need to be passed in emergency. These projects have been in the pipeline and should come as no surprise.

MAYOR MOLL – We've passed legislation on both of them in the past several times.

SERVICE DIRECTOR WITTMAN – And as the Mayor alluded to moments ago, we had a retirement of the Assistant Superintendent from the Service Dept. Earl Smith Jr. was hired on July 10, 1978. So from the time he retired to his final day on Friday, he had over 36 ½ years here with the Service Dept. His time of service might not have been that long beginning to end. (Inaudible)

MAYOR MOLL – He had about 35 years, 8 months of accredited service.

SERVICE DIRECTOR WITTMAN – So, at this time I am going to read his letter that he sent to the Mayor:

(Letter)

December 1, 2014

Dear Mayor,

This letter is my official notification to you and to the city that my last day of work will be February 1, 2015. On that day, I plan to retire.

I am excited about my impending retirement but wanted to take this opportunity to thank you and the city for all of the opportunities that I have experienced working for the City of Cortland. I have genuinely enjoyed my employment as Equipment Operator to Assistant Superintendent of Public Service for the past 36 years and 5 months. It is with much thought and deliberation that I have made this decision. After discussing this with my family, and considering my personal goals and my continuing journey as an individual, I believe that I made the right decision.

Just a few thoughts on retirement: The best time to start thinking about your retirement is before the boss does. Retirement: World's longest coffee break. Retirement is the time when you never do all the things you intended to do when you were still working. I'm not retiring from life, just a job.

Again, I have truly enjoyed working at the city and have seen much growth from a village to a city and was glad to be part of that growth and learning experience.

Please feel free to contact me if you need additional information. I will be meeting with Fran shortly to finalize the details of my retirement.

Sincerely,

Earl E. Smith Jr.

Assistant Superintendent, City of Cortland

CC: Don Wittman, Fran Moyer, Jim Woofter

COUNCIL PRESIDENT WOOFER – Very nice. I think we should give Earl a round of applause even though he's not here.

(Applause)

COUNCIL PRESIDENT WOOFER – I've had a number of people ask me about the road conditions on the temporary paving on the bridge. A couple months ago, when they were still here, I discussed with the state supervisor the job and he alluded he may be back to do some patching on that. Is that actually something that will happen or is that something the city has to do to patch up?

SERVICE DIRECTOR WITTMAN - No, they are responsible for that. I have not been made aware of any other contractual requirements or responsibilities.

COUNCIL PRESIDENT WOOFER – Are we still able to get in contact with him, or shoot him an email or something that we've got many pot holes?

SERVICE DIRECTOR WITTMAN – Yes, he's still in the office.

MAYOR MOLL - I really hadn't noticed that many.

COUNCIL PRESIDENT WOOFER – It's gotten worse over the last few days. It's tore up quite a bit.

MAYOR MOLL - Well, it's covered with snow now, so I'm not sure how you'd find them.

COUNCIL PRESIDENT WOOFER – Oh, they are there. Go drive it.

NO COMMITTEE REPORTS

COUNCIL PRESIDENT WOOFER – We will need to set our second meeting for Tuesday, February 17, 2015 because Presidents' Day is Monday, February 16, 2015 and city offices are closed. So, mark that on your calendars.

COUNCIL PRESIDENT WOOFER – One more announcement. For several years, the city has distributed "Cortland Welcome Packets" to new residents moving into the city. These packets include a welcome letter, information about the city, a listing of important phone numbers and many local business advertisements and/or "goodies". This past year, over fifty businesses/organizations donated items to our packets. We'd like to thank those organizations for participating and if you don't, please consider it. It's an excellent way to advertise and bring attention to your business. We would need a supply of 100 items such as flyers, coupons, pens, notepads, magnets, etc. to be dropped off no later than Monday, March 16, 2015. If you have any questions, please call Rhonda at (330) 638-0142.

NATE SCHICK – 150 FOX RUN

NATE SCHICK – My name is Nate Schick. I am a resident at 150 Fox Run. I am here simply to introduce myself. I am, I guess by title, the Lakeview Levy Committee Chair. So, I am here to speak a little bit about that and to formally invite all of you to attend our next meeting which is Feb 10th, next Tuesday, at 7:00 p.m. in the

Lakeview High School library media center. We haven't had a meeting in a month and we are going to brain storm how to approach the levy in May. With the City of Cortland having a Police and Fire Levy on the ballot as well, I think we need to work together and push it all in a positive manner.

MAYOR MOLL – I would agree. I think both of those packages are very important for the quality of life in our community.

NATE SCHICK – Absolutely, 100% agree.

MAYOR MOLL – We really have no option but to have great education and to have a safe environment.

NATE SCHICK – And I agree 100%. And I think at this point, and I've heard mixed feelings overall, we need to 100% push it. In reality, we need to get the information out correctly. Jim and I have talked about how incorrect the Tribune was and that's just the way they are. We need to push through and make this positive for the entire city. I don't expect everyone to be there, but its next Tuesday, Feb the 10th. And while I am here, so I don't have to come knocking on your door, I'd like to thank you for all the tree trimming at Willow Park, I am the LAC Vice-President. Thank you very much.

COUNCIL PRESIDENT WOOFER – At our next meeting that is going to be held on Feb 17th, I'll be introducing to council a resolution supporting the school levy. So, thank you Nate. I appreciate you coming on behalf of the school.

A motion to adjourn the meeting was made by Councilman Piros and seconded by Councilman Rowley.
ROLL CALL - Rowley, aye; Tackett, absent; Woofter, aye; Edwards, aye; Linville, aye; Petrosky, aye; Piros, aye. **MOTION PASSED**

Meeting adjourned at 7:23 p.m.

CLERK OF COUNCIL

PRESIDENT OF COUNCIL